



MHS Student Handbook

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School Philosophy, Introduction, and General Expectations

This handbook is provided to every student and his or her parent to provide an understanding of the daily conduct of school at Mangham High School. These policies and procedures have been established for the welfare of our student body and are in accordance with the Richland Parish School Board Policy Manual. If there are any questions, please feel free to call or come by the school.

Principal's Message

I want to welcome you to Mangham High School. Our academic and behavior expectations are high at MHS. High school will provide you with many opportunities to gain the knowledge and skills that are necessary to be successful in life. I want you to come to school every day with a growth mindset, all needed materials, dressed in the proper manner, and ready to do your best. I encourage you to participate in extra-curricular activities. That participation will make high school more enjoyable and add to your experiences as a student. We have a lot to be proud of at MHS. I want us to continue to build upon our academic and athletic successes. I am looking forward to a great year.

Philosophy of Mangham High School

The Mangham High School faculty and staff believe that the primary purpose of education is to provide for the maximum growth and development of every child in order that each student might become a productive citizen. Academic, physical, social, emotional, and moral phases of growth and development can be regarded separately but are not independent. Education is both a right and a responsibility in our democratic society and all children should be offered equal educational opportunities. Responsibility is therefore placed upon children and families to take full advantage of this opportunity without interfering with others striving to succeed.

The following statements support this philosophy and provide a clear vision and direction for students and parents.

- Provide quality instruction to each student
- Curriculum with its budgetary constraints for each student is the responsibility of the school
- All students can learn and reach individual acceptable standards designed for their needs and abilities
- All programs and services should complement and support the curriculum to maximize student success
- Adequate personnel, facilities, equipment, materials and services should be furnished by the school
- The community is a critical part of education and information must be provided to insure support
- Continual evaluation of the school programs for teachers and students is key to improvement
- Motivation must come from the students and their families
- Teachers create and maintain a learning environment

Non-Discrimination Statement

Richland Parish Non-Discrimination Statement: The Richland Parish School System adheres to the equal provisions of federal civil rights laws and regulations that are applicable to this agency. Therefore, no employee, students, parents, or legal guardians will be discriminated against on the

basis of race, color, or national origin (Title VI of the Civil Rights Act of 1964); sex (Title IX of the Education Amendments of 1972); disability (Section 504 of the Rehabilitation Act of 1973) in attaining educational goals and objectives and in the administration of personnel policies and procedures. Anyone with questions regarding this policy may contact Christy Hendrix, Title IX Coordinator at (318)728-5964 ; email chendrix@richland.k12.la.us or Joyce Smith, Section 504 Coordinator at (318) 728-5964; email joysmith@richland.k12.la.us

Attendance, Safety, and Conduct

Attendance

- High school students must be present a minimum of eighty-one (81) days each eighty-six (86) day semester or one hundred sixty-one (161) days of the one hundred seventy-one (171) day school year to be eligible to receive credit for courses taken. For a student to obtain $\frac{1}{2}$ Carnegie credit, a student must not miss more than 5 days per semester. The School Building Level Committee (SBLC) will make promotion decisions concerning compulsory student attendance. Contact the principal for further questions about attendance.
- State requirements allow a student to be excused from school for the following reasons only:
 1. Personal illness (with a physician's excuse).
 2. Serious illness in the family.
 3. Death in the family (not to exceed one week).
 4. Recognized religious holiday (with prior approval of the principal).
 5. Extenuating circumstances verified by the Supervisor of Child Welfare and Attendance. Written documentation from a physician is required for all excused absences and must be presented within ten (10) days upon a student's return to school. A student must request missed assignments within three (3) days of return from an absence.
- Parents are notified in writing of excessive unexcused absences. Extenuating circumstances must be verified and approved by the Supervisor of Child Welfare and Attendance or the Director of Student Services, in consultation with the principal.
- The **Truancy Officer** assists the Richland Parish School System in enforcing compliance of all attendance laws. This may include:
 1. A home visit by an attendance officer
 2. An attendance hearing
 3. A petition to Juvenile Court filed with the District Attorney's Office
- Louisiana Revised Statute 17:233 B.(1)(a): A student shall be considered habitually absent or habitually tardy when either condition continues to exist after all reasonable efforts by any school personnel, truancy officer, or other law enforcement personnel have failed to correct the condition after the fifth unexcused absence or fifth unexcused occurrence of being tardy within any school semester.
For additional information, refer to Richland Parish School Board Policy Manual Section: JB.
- Students that have excessive absences or tardies and owe seat time shall not be allowed to attend field trips or participate in extracurricular activities (e.g., prom, homecoming, sporting events).

Seat Time Recovery

- Seat Time Recovery (STR) is offered for those students who are failing a course due to excessive absences. Louisiana requires students to attend school for a certain number of days to be promoted to the next grade and earn credit for a course.
 - Students will be notified and receive a Seat Time contract if they are in jeopardy of failing a course due to attendance. Students must have the contract signed by

- parent/guardian and returned in order to enroll in a Seat Time class.
- Instruction for STR will be provided through principal/administrator assignment, Edgenuity, or teacher assigned course work. Students may work on assignments during STR at lunch. Our goal is to ensure students graduate with their cohort.
- Two days of verified work in STR at lunch will compensate for one unexcused absence.

Arrival and Departure Time

- Adult supervision is not available prior to the unloading of the first bus. Students shall not be on campus before 7:15 AM. Mangham High School begins the school day promptly at 7:35 AM. Students are expected to be off campus by 3:15 PM. Students involved in extracurricular activities, detention, or tutoring shall be required to have a parent/guardian pick them up within a reasonable time after activity has concluded or have their own means of transportation. Parents need to make every effort to make arrangements with their child prior to coming to school on how they are to get home each afternoon.

Checking Out

- Parents/guardians must come to the office to check out students. No students will be checked out over the phone.
- Parents/guardians may check out only their children unless the office is notified in writing or by phone by the other parent/guardian.
- If an emergency arises and a parent/guardian cannot be present to check out a student, a designated school official (Sandra Wheeler) or administrator (Tyler Dean or Tara Smith) must confirm the emergency and reason for checking out with the parent/guardian before the student will be allowed to leave the school.

Tardiness

- Being punctual is important to the good order and discipline of any school. Mangham High School students are expected to report to class on time. School begins at 7:35. In order to create the best learning environment, teachers expect students to report to class on time and with proper materials.
- Tardiness is a violation of the Student Code of Conduct and will be dealt with accordingly. Students being out of class and unsupervised will result in other problems for the school and other violations of the Student Code of Conduct. Teachers will record tardies in JPams.
- The consequences for excessive tardies is as follows:
 - 3 tardies: office warning/parent letter
 - 4 tardies: lunch detention
 - 5 tardies: student is reported to truancy officer
 - More than 5 tardies may result in more detention or suspension
- At the end of each six weeks, the student's tardy record is cleared.

Withdrawal of Students

- If for some reason a student must withdraw from school, the school should be notified as soon as possible. Students shall report to school with a parent or guardian to complete a request for withdrawal. School financial obligations must be met before a withdrawal is granted.

Dress Code

- Due to the changing nature of trends in fashion and grooming, guidance given below is not inclusive of all possible violations. Building level administration is authorized to make the final determination as to student compliance pertaining to dress and grooming guidance listed below.
 - Shorts, skirts, and dresses may be worn in all grades and must reach at least two inches above the knee when worn at the proper waistline.
 - Overalls shall be worn with all straps fastened over the shoulder and buttoned completely on all sides. Some type of shirt will be worn under overalls.
 - All skirts and pants shall fit at the normal waistline. Oversize clothing shall not be permitted; neither shall extremely tight clothing be permitted, as determined by the principal or his/her designee.
 - Pants legs shall not be rolled above the ankle, or cut or frayed above the ankle, and both pants legs shall be worn the same length. Belts shall be worn with all pants which have belt loops in grades 6-12.
 - Sunglasses, hats, or caps shall not be allowed at school. Hoods shall not be worn inside a building on a school campus. Caps may be brought to school as part of a school team uniform. These caps shall not be worn during the school day.
 - Clothing with holes, rips, or tears may be worn if skin is not exposed.
 - All buckles and laces shall be fastened or tied. Laces shall be worn in shoes with eyelets.
 - Students shall not wear clothing (including buttons, patches, and badges) advertising alcoholic beverages, tobacco products, or drugs and/or containing inappropriate language interfere with the work of the school or impinge on the rights of other students.
 - Hair must be neat, clean and well groomed. Rollers, pins, nets, or other similar head apparel shall not be worn on the head. Numbers, symbols, words, or phrases shall not be worn (cut) in students' hair if deemed offensive, obscene, gang-related, or cause a disruption of the learning environment by the administration.
 - Students are allowed to wear, carry, or possess bullet-resistant backpacks on school property or a school bus.
 - No pajama pants may be worn to school.
 - Footwear shall be part of the regular attire. Shoes shall be without metal tips or cleats. Shoes with wheels shall not be worn.
 - The neck opening of a shirt shall not exceed the equivalent of the second button of a dress shirt. See-through shirts, or tank tops shall not be worn. Midriff shall not be exposed.
 - Neatly trimmed facial hair may be worn as determined by the administration.

- Leggings, jeggings, sliders, or similar apparel may only be worn under a regular dress or skirt of appropriate length.
- Strapless dresses, blouses, tank tops, tube tops, off-the-shoulder garments, or halters shall not be worn. Clothing which reveals cleavage shall not be worn. Dress straps shall be 2" wide.
- Pierced jewelry may only be worn in the ears. Exceptions for other types of pierced jewelry may be made at the discretion of an administrator if it is determined that the jewelry does not disrupt the learning environment.

Student Driving and Parking

- Richland Parish School district provides adequate transportation for all students. Driving a vehicle to school is a privilege rather than a right or a necessity. Parking privileges may be withheld or revoked for violations outlined in the parking application and student handbook.
- To be eligible for a parking space at MHS, students must meet the following criteria:
 - Provide a copy of valid driver's license
 - Provide a copy of vehicle registration
 - Provide a copy of vehicle insurance
- The following regulations apply to students who drive to school:
 - Seniors will park in the parking lot on the east side of the building, others will park in the gravel parking lot.
 - All vehicles parked in the school parking lot must be registered. Any vehicle changes must be submitted to the office.
 - Registered vehicles must place a tag on the rear view window. The first decal issued is free. Any replacement decal or additional registered family vehicles will be issued at a cost of \$10.00.
 - Students who are habitually absent or tardy may have driving-parking privileges denied or suspended.
 - Students should report all accidents involving their vehicle on school property to the proper authorities (duty teacher or administrators).
 - Students are to adhere to a 5 mile-per-hour speed limit in the parking area. Students shall NOT back into parking spaces.
 - Students are to yield the right of way to all buses entering or departing MHS/MJHS/MES in the mornings and afternoons.
 - Students may begin parking at 7:20 AM each morning. Students should exit the vehicle immediately upon arriving in the morning and depart from school promptly in the afternoon by 3:15 PM.
 - Students may not give, lend, sell or share their parking decal with anyone else. If a student withdraws from school, they shall turn their tag into the office.
 - MHS is a closed campus. No student, for any reason, will be allowed to leave campus without permission from the office. All students are considered on campus once their vehicle enters the school parking lot.
 - In the interest of safety and security, students are not allowed in the parking lot at any time during the school day without permission from administration.
 - Drivers are accountable for passengers' behavior. Drivers shall NOT drive over the parking lot curbing.

- All vehicles parked on campus are subject to search as in accordance to RPSB policy JCAB
- The school assumes no liability for theft, damages, or accidents occurring on school property. Parking is at the owner's risk.
- Students that have been disciplined for leaving campus or skipping will **LOSE** their driving privileges for assigned amount of time
- Students are not to engage in any of the following while operating vehicle:

a. Driving reckless	g. Playing excessively loud music
b. Speeding	h. Cutting in front of line
c. Spinning wheels	i. Smoking
d. Blowing horns	j. Students riding in the back of truck
e. Racing engines	k. Using cell phone
f. Driving over curbs	l. Running stop sign
- Failure to comply with the above regulations may result in a short term parking restriction, revocation of parking privileges, and/or school disciplinary action such as detention or suspension.

Electronic Devices.

- No student, unless authorized in writing by the school principal or his/her designee, shall use or operate with exceptions as listed below, any cell phone, camera, video tape recorder, digital recorder of any kind or electronic device, including but not limited to, iPODs, tape players, CD players, MP3 players etc. and their contents, any facsimile system, radio paging service, intercom, or electro-mechanical paging system in any elementary or secondary school building, or on the grounds thereof or on any school bus used to transport public school students during instructional school hours of operation
- No student shall possess, on his/her person, an electronic telecommunication device throughout the instructional day. If a student brings an electronic telecommunication device in any public elementary or secondary school building or on the grounds thereof during an instructional day, the electronic device shall either be turned off and properly stowed away for the duration of the instructional day or prohibited from being turned on and used during the instructional day. *Electronic telecommunication devices* shall include, but not be limited to, cellular telephones, personal computers, laptops, electronic instruments, iPads, iPods, tablet devices, e-readers, or similar devices.
- These provisions shall not be applicable to a student whose Individualized Education Program, Individualized Accommodation Plan, Section 504 plan, or Individualized Health Plan requires the student's use of an electronic telecommunication device.
- Students will deposit phones in the pockets located in the gym foyer at the beginning of the day and retrieve them at the end of the day.
 - Phone pockets will be organized according to the students 7th hour class and will have the students name in the pocket.
 - Phones will be kept in the vault during the school day.
 - Only a faculty member or a designated student worker will be allowed to retrieve the phone early.
- Violation of these provisions will result in the following disciplinary action:
 - First offense - phone taken and returned to the parent/guardian

- Second offense - phone taken, student receives detention, phone returned to the parent/guardian
 - Third offense - suspension from school
- Nothing shall prohibit the use and operation by any person, including students, of any electronic device in the event of an emergency. *Emergency* shall mean an actual or imminent threat to public health or safety which may result in loss of life, injury, or property damage.
- Exceptions shall be as follows:
 - Devices required for medical reasons (as noted by a physician) and acknowledged by the principal.
 - Devices for emergency purposes such as ambulance or fire services (see #3).
 - Any approved electronic device must have prior approval of the school principal before being used by a student during instructional school hours of operation or on a school bus while traveling to or from school.
- Definitions
 - Use and *operation* shall mean whenever the electronic device is turned on or is visible.

Master Plan for Discipline

- Positive Behavior Support
 - In order to assure classroom management using positive behavioral supports and effective disciplinary tools, Mangham High School will identify data-driven academic, career and technical, discipline/behavioral performance results in the School Improvement Plan (SIP). Mangham High School will establish and use a school-based leadership team to meet on a regularly scheduled basis to review data and guide the positive behavior process. This leadership team shall, to the extent possible, include representatives of the school administration, both regular and special education teachers, parents, guidance counselors, and school bus operators (It may also include other groups, e.g., food services workers).
 - The leadership team will use a decision-making process utilizing a data-management system that allows graphical representation of discipline issues. Said data system will permit regular and efficient monitoring and evaluation of the effectiveness of the implementation of a school-wide system of discipline. School data collection shall include, but not be limited to, average referrals per day per month, referrals by problem behavior, referrals by location, referrals by time, referrals by student, referrals by staff, individual student report by month and by year, and referrals by grade level. Environmental changes may be made as indicated by data. For instance, increased monitoring, schedule changes, or changes in recess structure may help to alleviate congestion or over-crowding at certain times during the day.
 - The team will uniformly use the two BESE-approved forms, i.e., “School Behavior Report Form” and “School Bus Behavior Report Form,” to report incidents of alleged discipline violations. The referral system will be utilized consistently and appropriately.
 - The leadership team will review and revise any Zero Tolerance Policy of Mangham High School to ensure that the policy complies with R. S. 17:416.15;

the policy does not violate R. S. 17:416 (H) which prohibits disciplinary action against any pupil reasonably acting in self-defense; and that inappropriate referrals are not made to agencies serving children.

- The leadership team will review and revise its policies and procedures for handling suspensions and expulsions at Mangham High School to ensure that suspension/expulsion policies are consistent with R. S. 17:416; suspension/expulsion policies are consistently and fairly executed; and alternative interventions, consistent with best theory and practice, to suspensions/expulsions are used including, but not be limited to, counseling, conflict resolution, social and family responsibility, peer mediation, and stress and/or anger management.
 - The leadership team will make referrals, as appropriate, to Alternative Education Programs that are designed to offer variations of traditional instructional programs, as well as strategies for increasing the likelihood that students who are unmotivated or unsuccessful in traditional programs, or are disruptive in the traditional school environment, remain in and be successful in school.
 - The leadership team will review the current Code of Student Conduct of Mangham High School to assure that it is in compliance with R.S.17:416.12, R.S. 17:416.13 and Section 4114 of the No Child Left Behind Act of 2001 (NCLB). They will refine consequences to create a reward/incentives program for positive student and teacher behavior and ensure the delivery of consistent reinforcement. The team will define consequences for rule violations that are clear, reasonable, and consistently enforced and which support maximum time in instruction.
 - The leadership team will monitor, evaluate and modify the school master plan, as needed, throughout the school year.
 - Mangham High School adopts the following clearly defined behavioral expectations in these five basic rules.
 - P – prepare for school with proper materials
 - R – respect yourself and others
 - I – ignore temptations for misbehavior
 - D – demonstrate appropriate behavior at all times
 - E – exhibit promptness and complete activities quietly
 - These rules shall be posted in prominent places around the school site, e.g., hallways, cafeterias, gymnasiums, and classrooms. These rules shall be provided to parents and shall be known by all students and school staff.
 - Each teacher at Mangham High School shall teach expectations across each school setting by providing direct instruction on expected behaviors at the beginning of the school year and reinforced throughout the year for all students. Positive incentives such as movie day, snacks/concessions, small tokens, dances, field trips may be used during the school year.
 - Mangham High School shall design programs for students with special needs so that the students are challenged and engaged in school curriculum, and are appropriately placed so they remain in school rather than being suspended/expelled or becoming drop-outs.
 - The principal of Mangham High School shall submit annual reports to the district's Discipline Policy Review Committee.
- Safe School Planning

- Mangham High School has established and shall maintain grade-appropriate programs of alcohol, drug and substance prevention, education, information and counseling as provided in R.S. 17:404.
- Mangham High School has established a plan, in accordance with Sec. 4114, of the No Child Left Behind Act of 2001, for keeping the school safe and drug-free that includes appropriate and effective school discipline policies that prohibit disorderly conduct, the illegal possession of weapons, and the illegal use, possession, distribution, and sale of tobacco, alcohol, and/or other drugs; has established security procedures at school and while students are on the way to and from school; has established prevention activities that are designed to create and maintain safe, disciplined, and drug-free environments; has established a crisis management plan for responding to violent or traumatic incidents on school grounds; and has established a Code of Student Conduct (and as also required by R.S. 17:416.12 and R.S. 17:416.13) for all students that clearly states the responsibilities of students, teachers, and administrators in maintaining a classroom environment that allows a teacher to communicate effectively with all students in the class; allows all students in the class to learn; allows all students and school employees to be treated respectfully; has consequences that are fair and developmentally appropriate; considers the student and the circumstances of the situation; and, is enforced accordingly.
- Parental and Community Involvement
 - Mangham High School is committed to parental involvement and family strengthening. As set forth in R. S. 17:406.1, effective approaches to involving families more fully as partners in the process of their children's learning requires the participation and coordination of numerous state and local, public and private agencies. Mangham High School shall seek to make connections through a variety of local and culturally sensitive methods to facilitate parents/family members/access to local/regional family strengthening programs available in the community. (Programs can be specifically identified, as applicable, e.g., Families Helping Families, Regional Family Resource centers, Parent Information Resource Center, Families in Need of Services [FINs] programs and other family strengthening programs exhibiting peer to peer support systems and positive mental health initiatives).
 - Mangham High School shall seek training to facilitate mutual understanding of research-based practices promoting positive relationships between parents, LEA personnel and community service providers.
 - Mangham High School shall seek to identify the mental health needs of its students and match those needs with available local resources including public, nonpublic and/or volunteer organizations (These can be specified to the extent possible). Pending inclusion of mental health services in the Medicaid Health Services Program (School-Based), the availability of mental health services will be expanded in Mangham High School.
- Inter-Agency Cooperation
 - Mangham High School shall seek to improve communication, coordination and collaboration between schools and agencies serving children; shall foster cooperation regarding the sharing of data about children, youth and families

involved agencies serving children; and shall work in cooperation with other schools/districts/communities/regional planning boards to facilitate the successful re-entry and transition of youth formerly in state custody into their diverse school/community settings in order to encourage the continuation of education and their access to other needed services in order to prevent recidivism.

- [For correctional facilities only: Mangham High School/Program shall implement this Master Plan to the extent possible and with the understanding that such facilities will adhere to all policies and procedures of the Department of Corrections/Office of Youth Development.]
- Student Records
 - Mangham High School shall provide for the transfer of student education records upon written request of any authorized person on behalf of an education facility operated within any correctional or health facility or, for children in the custody of the state, an education facility operated within any other state approved facility, whether within or outside the state of Louisiana, where such student has become enrolled or is seeking enrollment. The transfer of such records, whether by mail or otherwise, shall occur within than 10 business days from the date of receipt of the written request. If the student has been expelled, the transferred records shall include the dates of the expulsion and the reason(s) for which the student was expelled.
 - No education record of any student may be withheld as the result of lack of payment of any fine, debt, or other outstanding obligation.
 - A student or his or her parent(s) may inspect the education record of that in accordance with the federal Family Education Rights and Privacy Act
 - Any student seeking admission to Mangham High School who has been suspended or expelled from any public or nonpublic school within or outside the state of Louisiana shall provide information on the dates of any suspensions or expulsions and the reason or reasons for which the student was suspended or expelled.
- Visiting Teacher/ Child Welfare and Attendance Supervisor/Families in Need of Services (FINS) Officer
 - It is the duty of all staff at Mangham High School to cooperate fully with the visiting teachers, or supervisors of child welfare and attendance. Mangham High School shall make available to visiting teachers, or supervisors of child welfare and attendance, FINS officers, and Truancy Assessment and Service Centers such information as will assist them in promoting the regular attendance and school adjustment of these children.
 - [For schools/programs housing children in state custody: It is the duty of the principals, superintendents, or heads of the training and correctional schools to notify the visiting teachers, or supervisors of child welfare and attendance, and FINS officer (if applicable) when a child is to be released and/or returned to a parish.]
 - Visiting teachers, or supervisors of child welfare and attendance (pursuant to R. S. 17:235), and FINS officers, shall cooperate fully with the state departments of social services, labor, and health and hospitals, and with other state and local agencies, including interchange of confidential and privileged information;

cooperate fully with juvenile and family court authorities, training and correctional schools, law enforcement officers; and make such referrals and conduct such investigations as seem necessary for the enforcement of school attendance laws, including interchange of confidential and privileged information.

- Statements of compliance
 - Each homeroom teacher of students in grades 9-12 shall, on the first day of school each school year, provide information to and answer any questions from students relative to the statement of compliance as provided by Richland Parish School Board.
 - Each parent/guardian of each student in grades 9-12 shall sign a statement of compliance committing to do all of the following: ensure that his child attends school daily, except for school absences; ensure that his child arrives at school on time each day; ensure that his child completes all required homework assignments; and attend all required parent and teacher or parent and principal conferences.

Positive Behavior Incentive

- At the conclusion of the 1st, 2nd, 3rd, 4th, and 5th six weeks, those students who have met the following requirements will be allowed to participate in a positive behavior incentive day at the school.
 - No office referrals and
 - No more than two minor infractions and
 - No more than two late to schools and
 - No more than two tardies to class

School-Parent Compact

The Mangham High School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during the school year **2026-2027**.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

School Responsibilities

The Mangham High School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's challenging State academic standards as follows:
 - Teachers will utilize Louisiana Department of Education approved high-quality instructional materials, including the HMH *Into Literature* for English Language

Arts curriculum for all English classes, the Agile Minds curriculum for Algebra I and Geometry, *Foundations for Freedom* for Civics, and *Land of Liberty* for U.S. History in order to prepare students for success on the LEAP tests, postsecondary education, and careers.

- Teachers will also utilize other high-quality instructional materials, including McGraw Hill *Biology: The Essentials* for Biology II, Holt McDougal *Biology* for Biology I, McGraw Hill *Algebra 2*, and McGraw Hill *Advanced Mathematical Concepts* in order to prepare students for success in postsecondary education and careers.
- Mangham High School is committed to providing all students with a high-quality curriculum and effective instruction in a supportive learning environment that enables every student to meet Louisiana's academic standards.

2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.

Specifically, those conferences will be held:

- September 25, 2026
- February 26, 2027

3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide report cards as follows:

- September 25, 2026
- November 6, 2026
- January 13, 2027
- February 26, 2027
- April 14, 2027
- May 21, 2027

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:

- Teachers are available for consultation during their planning periods, before school, and after school by appointment.
- Parents may contact teachers by phone, email, or through the school office to schedule a conference. Parent-teacher conferences may also be requested at any time during the school year.
- School counselors and administrators are available during regular school hours by appointment to discuss student academic or behavioral.
- In addition, Mangham High School hosts parent meetings, family engagement events, and parent-teacher conferences throughout the school year to strengthen communication and support student success. These events will be announced in advance through newsletter and automated text messages.

5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:

- Mangham High School encourages parents and families to be active partners in their child's education. Parents are invited to volunteer at school events, assist with school

- organizations and extracurricular activities, serve on school committees, and participate in family engagement activities throughout the school year.
- Parents who wish to observe classroom instruction or meet with a teacher may schedule a classroom observation or conference through the school office or the principal.
6. Ensure regular two-way, meaningful communication between family members and school staff that is, to the extent practicable, in a language that family members can understand, as follows:
- Mangham High School is committed to maintaining regular, two-way, meaningful communication with parents and families regarding student learning, school programs, and upcoming events.
 - The school communicates with families through phone calls, email, social media, mailed newsletters, and parent-teacher conferences.
 - Parents are encouraged to contact teachers, counselors, or administrators whenever they have questions or concerns, and school staff will respond in a timely manner.
 - Student progress reports and report cards are provided throughout the school year, and parents have access to student grades and attendance through the district's student progress center, which can be accessed from the RPSB website.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Encouraging regular school attendance and punctuality.
- Monitoring academic progress, attendance, and grades through the district's student progress center and communicating with teachers as needed.
- Making sure that classwork is completed.
- Participating in decisions relating to my children's education.
- Promoting positive use of my child's extracurricular time.
- Reading and responding to school communications and participating in parent-teacher conferences, family engagement activities, and other school events whenever possible.
- Encouraging positive behavior, respect for others, and adherence to the school's Code of Conduct and attendance expectations.
- Supporting their child in preparing for state assessments, college entrance exams, industry-based credentials, and other academic opportunities.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Attending school regularly, arriving on time, and coming to class prepared to learn.
- Completing classwork and projects to the best of our ability and submitting assignments

on time.

- Setting academic goals, monitoring our progress, and asking for help when needed.
- Participating actively in class, following directions, and giving our best effort each day.
- Respecting teachers, classmates, and school property while following the expectations outlined in the Student Handbook.
- Preparing for and putting forth our best effort on state assessments, college entrance exams (ACT or WorkKeys), industry-based credential assessments, and other academic opportunities.
- Taking responsibility for our learning by demonstrating honesty, integrity, and perseverance in all academic work.

Additional Required School Responsibilities

The Mangham High School will:

1. Involve parents in the planning, review, and improvement of the school's parent and family engagement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parent and family engagement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts, and reading.
8. Provide each parent timely notice that their child has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

School Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

Parent and Family Engagement Policy

In support of strengthening student academic achievement, Mangham High School receives Title I, Part A funds and must jointly develop with and distribute to parents and family members of participating children a written parent and family engagement policy. This policy complies with the requirements of Sections 1116(b) and (c) of the Every Student Succeeds Act (ESSA). It establishes the school's expectations for parent and family engagement and outlines specific engagement activities. The policy is also incorporated into the school's plan submitted to the district.

Compliance with Section 1116 of ESSA

Mangham High School agrees to implement the following requirements:

- Involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I, Part A programs, including the parent and family engagement policy and the schoolwide program plan.
- Update the parent and family engagement policy periodically to reflect changing needs and distribute it to parents of participating children. The policy will also be made available to the local community.
- Provide full opportunities for the participation of all parents, including those with limited English proficiency, disabilities, and migratory children. Information and reports required under Section 1111 will be presented in an understandable and uniform format, and in alternate languages or formats upon request.
- If the schoolwide program plan under Section 1114(b) is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan to the local educational agency.
- Operate in alignment with the following definition of parent and family engagement:

Parent and family engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including:

- Playing an integral role in assisting their child’s learning;
 - Being encouraged to be actively involved in their child’s education at school;
 - Serving as full partners in their child’s education and participating in decision-making and advisory committees;
 - Participating in other activities as described in Section 1116 of ESSA.
-

Policy Implementation Components

Jointly Developed

Mangham High School will involve parents in the planning, review, and improvement of Title I programs by:

- Hosting regular meetings that allow parents to make suggestions and participate in decisions related to their child’s education.
- Reviewing and revising the district and school policies, and the School Improvement Plan annually.
- Collecting feedback through individual meetings, annual parent surveys, parent-teacher conferences, and public comment opportunities on the school website.

Annual Title I Meeting

Mangham High School will:

- Host an annual Title I meeting during Back-to-School Night.
- Inform parents about the Title I program, school and parent responsibilities, the parent and family engagement policy, the school-parent compact, and planned family engagement activities.
- Distribute and collect surveys (available in paper and digital formats) to gather feedback.
- Use survey data to evaluate and improve parent engagement strategies.

Communications

Mangham High School will:

- Provide timely information about Title I programs.
- Offer flexible meeting times (e.g., morning and evening options).
- Ensure all school-related information is sent in clear, understandable language and formats, including alternative formats and languages when needed.
- Publish the Family Engagement Policy in student handbooks and on the district website.

School-Parent Compact

Mangham High School will:

- Collaborate with parents to develop a school-parent compact that defines shared responsibilities for academic achievement.
- Review and revise the compact annually at a parent meeting.
- Ensure the compact outlines how the school will provide high-quality instruction and how parents and students will support learning.
- Provide for reasonable parent access to staff, frequent academic updates, and opportunities to observe or volunteer in classrooms.

Reservation of Funds

(Applicable if Title I allocation is \$500,000 or more) If applicable, Mangham High School will:

- Survey parents for feedback on how the 1% reservation of Title I, Part A funds should be used.
- Present the parent and family engagement budget during the Annual Title I Meeting.

Coordination of Services

Mangham High School will:

- Coordinate and integrate parent engagement activities with other Federal, State, and local programs, including preschool programs.
- Collaborate with Mangham Junior High and ULM Trio to support smooth transitions from junior high to high school and from high school to postsecondary education or careers.

Building Capacity of Parents

Mangham High School will build the capacity of parents by:

- Explaining curriculum, assessments, and academic expectations.
- Providing materials and training to help parents support their child's learning (e.g., literacy workshops, technology education).
- Offering support on topics such as:
 - State academic standards;
 - Academic assessments, including alternate assessments;
 - Title I, Part A requirements;
 - Monitoring student progress;
 - Collaborating with educators.
- Sharing strategies and tips at monthly family academic events.

Building Capacity of School Staff

Mangham High School will train teachers, instructional staff, and leaders to:

- Recognize the value of parent contributions.
- Engage parents as equal partners.
- Implement and coordinate parent programs.

- Foster strong ties between home and school through:
 - Newsletters and communication flyers
 - Progress reports and report cards
 - Conferences (in person, by phone, or digitally)
 - Encouragement to join the Parent Action Committee (PAC), SIP teams, and district advisory groups

Parent Notification of Guidelines for Use of Seclusion and Physical Restraint with Exceptional Students

The Richland Parish School System has established the following guidelines and procedures to comply with the revised mandates of Act 479, enacted during the 2025 Regular Session of the Louisiana Legislature. This legislation provides direction regarding crisis intervention strategies, which may include the use of positive behavioral supports, sensory rooms, or other calming spaces intentionally designed to comfort and stabilize students. Act 479 also outlines guidelines for rare and extraordinary situations where seclusion or physical restraint may be necessary to safely de-escalate a student who presents an imminent risk of harm to themselves or others. These techniques will be employed only as a last resort and in strict accordance with Louisiana Bulletin 1706, Sections 540 through 543. Furthermore, the use of seclusion must be approved in advance by the Supervisor of Special Education prior to implementation.

I. Seclusion and Restraint

Every effort should be made to prevent the need for using seclusion or restraint techniques. Environments should be structured and focused on positive interventions and supports to greatly reduce, and in many cases eliminate, the need to use seclusion or restraint. Seclusion and restraint should only be used when a student's behavior presents a threat of imminent risk of harm to self or others, and only as a last resort to protect the safety of self and others. Techniques may be implemented when the risk of not intervening is greater than the risk of intervening and to the degree necessary to stop the dangerous behavior. Techniques must be implemented in a manner that causes no physical injury to the student, results in the least possible discomfort, does not interfere in any way with the student's breathing or ability to communicate with others, and does not place excessive pressure on the student's back or chest or cause asphyxia. Seclusion and restraint must be implemented in a manner that is directly proportionate to the circumstances and to the student's size, age, and severity of behavior. A school employee shall continuously monitor a student who is secluded or physically restrained for the duration of such seclusion or restraint and shall release a student from seclusion and physical restraint as soon as the reasons for justifying such action have subsided.

Seclusion and restraint must not be used as a form of discipline or punishment, as a threat to control, bully, or obtain behavioral compliance, or for the convenience of school personnel. It is imperative that no school employee subject a student to unreasonable, unsafe, or unwarranted use of seclusion or restraint. Seclusion and restraint techniques must not be used to address behaviors such as general noncompliance, self-stimulation, or academic refusal. Such behaviors must be responded to with less stringent and less restrictive techniques. No school employee shall place a student in seclusion or restraint if he is known to have any medical or psychological condition that precludes such action, as certified by a licensed pediatrician, neurologist, or mental health provider in a written statement provided to the school in which the student is

enrolled.

Seclusion

The seclusion of a student must take place only in a designated seclusion room that meets established safety standards to ensure the student's physical and emotional well-being. The creation and use of a seclusion room must be formally approved in advance by the Director of Special Education before implementation. A student may only be placed in a seclusion room by a trained school employee who uses approved methods for escorting, placing, and supervising the student. While in the seclusion room, the student must be continuously monitored, and the supervising staff member must be able to see and hear the student at all times. Only one student may occupy a seclusion room at any given time to ensure individual safety and proper supervision.

It is critical to understand the distinction between a Seclusion Room and a Sensory Room, as they serve fundamentally different purposes. Under no circumstances should a Sensory Room be used as a Seclusion Room. Sensory Rooms are intended to provide a calming, therapeutic environment that helps students regulate their emotions and return to a state of stability. These rooms are not to be associated with discipline, isolation, or restraint.

Seclusion should ONLY be used:

- for student behaviors that involve an **imminent risk of harm** to self or others
- **as a last resort**, when de-escalation and other positive behavioral interventions and support attempts have failed and the student continues to pose an imminent risk of harm to self or others
- **as a last resort**, if and when less restrictive crisis intervention techniques such as positive behavioral supports, constructive and non-physical de-escalation, and restructuring of a student's environment have failed to stop a student's actions that pose an **imminent risk of harm** to self or others

Seclusion should NOT be used:

- as a routine school safety, discipline, or intervention measure or to address behaviors such as general non-compliance, self-stimulation, and academic refusal, and other behaviors that, while disruptive to a classroom setting or other daily school activities, do not present an imminent risk of harm to self or others

A Seclusion Room or other confined area must:

- be free of any object that poses a danger to the student who is placed in the room
- have an observation window allowing school personnel to see and hear the student the entire time
- have a ceiling height and heating, cooling, ventilation, and lighting system comparable to an operating classroom in the school
- be of a size that is appropriate for the student's size, behavior, chronological, and developmental age

Physical Restraint

Physical restraint should only be used by school employees who have completed all components of the district's adopted de-escalation & physical management program. **Annual** recertification is required. At no time should a school employee subject a student to mechanical restraints to restrict that student's freedom of movement.

Physical Restraint should ONLY be used:

- when a student's behavior presents a threat of **imminent danger of serious physical harm to self or others**, and only as a **last resort** to protect the safety of self or others
- to the degree necessary to stop a dangerous behavior
- in a manner that causes no physical injury to the student, results in the least possible discomfort, and does not interfere in any way with a student's breathing ability or ability to communicate with others

Physical Restraint does NOT include:

- consensual, solicited, or unintentional contact
- momentary blocking of a student's action if the student's action is likely to result in harm to the student or any other person
- a school employee holding a student for less than three consecutive minutes during any given hour for the protection of the student or others
- a school employee holding a student for the purpose of calming or comforting the student, provided the student's freedom of movement or normal access to his or her body is not restricted
- minimal physical contact (i.e., touching of the hand, wrist, arm, shoulder, or back) for the purpose of safely escorting a student from one area to another
- minimal physical contact for the purpose of assisting the student in completing a task or response

Mechanical Restraint does NOT include:

- any device used by a duly licensed law enforcement officer in the execution of his official duties
- any devices implemented by trained school personnel or utilized by a student that have been prescribed by an appropriate medical or related service professional and are used for the specific and approved purposes for which such devices were designed, such as:
 - adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment to allow greater freedom of mobility than would be possible without the use of such devices or mechanical supports
 - vehicle safety restraints when used as intended during the transport of a student in a moving vehicle
 - restraints for medical immobilization
 - orthopedically prescribed devices that permit a student to participate in activities without risk of harm

II. Written Notification and Reporting

The principal or his designee shall notify each parent or legal guardian of a student enrolled at the school with an Individualized Education Plan (IEP) of the prohibition of the use of seclusion and restraint if the student has a condition that precludes such action, as certified by a licensed pediatrician, neurologist, or mental health provider in a written statement provided to the school in which the student is enrolled. This notification is included in our *Guidelines and Procedures for Crisis Intervention and Implementing Seclusion/Restraint Techniques*, provided to parents of students with disabilities at the beginning of each school year and on the Prior Written Notice for the student's IEP meeting. IEP teams will discuss and document this discussion in the IEP. A

student who has been placed in seclusion or has been restrained shall be monitored continuously, and monitoring shall be documented on the *Use of Seclusion/Physical Restraint Reporting Form*.

Immediately Following Implementation of Seclusion or Physical Restraint:

- The school employee involved in the seclusion or restraint must immediately notify the school principal.
- The school principal must immediately notify the Supervisor of Special Education and/or Behavior Interventionist of the student secluded or restrained, personnel involved, and the location of restraint.
 - The school principal or his designee and the Supervisor of Special Education and/or Behavior Interventionist must review video and audio footage, if available, to ensure that policies and proper techniques were followed during the incident. The Supervisor of Special Education and/or Behavior Interventionist will document the video viewing and findings on the *Seclusion/Restraint Video Documentation Log*
- The school administrator shall notify the parent or legal guardian of the student via a phone call as soon as is practicable, but no later than the end of the same school day.
- The school principal should contact a school nurse or school health designee to assess the student as soon as possible, but no later than the end of the same school day, to look for and document any signs of injury or distress. School health designee is defined as the district school nurse, or the school-based health clinic nurse. In the event that one of these designees is not available the next contact should be Alyssa Brown or Ashley Royals, occupational therapist. Other personnel classified as health designees are: Katie Bennett, Kelly Harper, Asa Ausberry. These individuals should only be contacted as a last resort. Please follow the order of the list.
- A school employee who secluded or physically restrained a student shall document and report the incident on the *Use of Seclusion/Physical Restraint Reporting Form*. The employee shall submit the *Use of Seclusion/Physical Restraint Reporting Form* to the principal by the end of the school day. The principal or his designee shall complete the *Parent Notification of Seclusion/Restraint Letter* and provide the letter to the parent by the end of the following day. If the seclusion or restraint occurs on a Friday, the letter must be completed and sent to the parent by the end of the day on Friday.
- The principal or designee must provide the *Use of Seclusion/Physical Restraint Reporting Form* and *Parent Notification of Seclusion/Restraint Letter* to the schools designated IEP Facilitator, Behavior Interventionist and Special Education Supervisor at the same time the parent is provided a copy (within 24 hours of incident).

III. Response to Seclusion or Restraint

Individualized Education Plan/Behavior Intervention Plan

The IEP team must address the behaviors that prompted the seclusion/restraint in the student's IEP and BIP. If a student is involved in three incidents in a school year involving the use of seclusion or physical restraint as a result of posing an imminent risk of harm to self or others, his Individualized Education Plan team shall:

- implement the Behavior Support Process (for students who do not have a BIP)
- conduct a Functional Behavioral Assessment (FBA)

- The School Psychologist and/or the School Social Worker, Behavior Interventionist, IEP Facilitator assigned to the student's school, Special Education Supervisor and/or Pupil Appraisal Supervisor shall actively participate in the FBA.
- review, revise, or develop a Behavior Intervention Plan, including any crisis intervention plans, to include any appropriate and necessary behavioral supports
 - prioritize the use of positive interventions and support

If the student's challenging behavior continues to escalate, requiring repeated seclusion or restraint practices, the Special Education Supervisor and/or Behavior Interventionist shall review the student's IEP and BIP at least every three weeks.

IV. School & District Responsibilities

- Schools will include the *Parent Notification of Guidelines for Use of Seclusion and Physical Restraint with Exceptional Students* in the student handbook
- A list of personnel trained in Handle with Care will be kept at each school site and the district office.
- Reported incidents of seclusion/restraint will be entered into the LDOE database by the Special Education Supervisor or designee.
- Prior to the beginning of the school year, the *Parent Notification of Guidelines for Use of Seclusion and Physical Restraint with Exceptional Students* shall be:
 - provided to all school employees and every parent or legal guardian of a student with a disability
 - posted on the district's website
 - submitted annually to the Special Education Advisory Council

Student Life, Activities, and Organizations

Athletics

- **AGE**

Students cannot become 19 years of age prior to September 1 of the current school year.

- **SCHOLASTIC**

To be eligible for the first semester of the 2019-20 school year, a student shall have earned at least six (6) units from the 2018-2019 school year which shall be listed on the student's transcript, including any special education subject(s) and shall have at least a "C" average as determined by the Local Education Authority when considering all "graded" subjects. *Richland Parish School Board states that a "C" average is 1.5.*

- **MEDICAL EXAMINATION**

Student must pass a physical examination administered by a licensed physician, a licensed nurse practitioner that is in collaboration with a licensed physician, or a licensed physician's assistant under the supervision of a licensed physician and complete an LHSAA medical history evaluation form or **the Louisiana School Entrance and General Health Exam Form** prior to participating. (See Rule: 1.8 of the LHSAA Handbook). This form must be kept on file with the school and is subject to inspection by the LHSAA Rules Compliance Team.

- **ATHLETIC PARTICIPATION FORM**

A school is required to complete and sign this form every year that a student participates in LHSAA athletics at the school. This form must be kept on file with the school and is subject to inspection by the LHSAA Rules Compliance Team.

SUBSTANCE ABUSE/MISUSE CONTRACT

A school shall only be required to complete and sign this form the first time a student participates in LHSAA athletics at the school. This form must be kept on file with the school and is subject to inspection by the LHSAA Rules Compliance Team.

- **INSURANCE COVERAGE**

Athletes shall have either school student insurance or a signed statement from the parent showing that the student is otherwise covered for any accident or injuries that may occur during any athletic participation. No students shall be allowed to practice or participate in interscholastic athletics until this requirement has been met.

- **DAILY ATTENDANCE**

Students should attend half a day of school or more in order to participate in a sports competition that day.

- **SUSPENDED AND INELIGIBLE STUDENTS**

Cannot participate in any interscholastic contest on any team at any school at any level until he/she presents written clearance from the school he/she has been suspended/expelled.

- **NOTE:** *All official requests for eligibility rulings must be in writing.*

School Organizations/Clubs

National Honor Society

- National Honor Society's purpose is to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, and to develop character. Therefore, the

four criteria used to select members are scholarship, leadership, service, and character.

- Membership in this chapter shall be known as active and graduate. The graduate members have no vote. Active members become graduate members at graduation.
- **Scholarship** is the first criteria used to determine eligibility for membership. The student must have maintained a 3.5 or higher GPA with no consecutive Cs in a course and nothing lower than a C in a course for four consecutive semesters and have taken, or taking, the following required courses-
 - By the junior year: Algebra I, Algebra II, English I, II, III, Geometry, Physical Science, Biology I, Chemistry
 - By the senior year: Advanced Math, Physics (Chemistry II or Biology II), and English IV
- To be eligible for election to membership in this chapter, the candidate must have attended for a period equivalent to one semester in this school.
- A National Honor Society member who transfers from one school to another and brings a letter from the former principal or chapter adviser shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards within one semester in order to retain membership.
- After the determination of eligibility has been made, a five-member faculty council, chosen annually by the principal, votes on the candidates, taking into consideration evidence of the student's accomplishments in the other three areas: leadership, service, and character.
- To retain membership, the student must maintain a minimum of 3.0 for each six-week grading period and must abide by the NHS standards of character, leadership, and service. The member must also participate in NHS and individual service activities. Any student who fails to maintain a 3.0 will have six weeks probation in order to raise his or her grades. Failure to do so will lead to dismissal.
- In the case of flagrant violation of school rules or civic laws, a member does not necessarily have to be warned to be dismissed. According to the Mangham High School Faculty Council, a member will be allowed one warning period. Once a member is dismissed, he is never again eligible for membership in the National Honor Society.
- When a member is dismissed, he must be notified in writing and his emblem and membership card returned to the adviser or principal. Notice of the dismissal must be indicated on the annual report submitted to the national secretary at the end of the school year.
- The following courses are recommended for a student to be considered for National Honor Society:

9th

English I, Honors English 1
 Algebra I, Honors Algebra 1
 Civics
 BCA
 Physical Science
 PE
 1 Elective

10th

English II
 World Geography
 Geometry
 Biology I
 PE 1
 2 electives

11th

English III

Algebra II

Chemistry

American History

3 Electives

12th

English IV

World History

Advanced Math

A&P, Chemistry II, or Biology II

Elective (s)

Future Business Leaders of America

- Future Business Leaders of America-Phi Beta Lambda is a nonprofit 501(c)(3) education association with a quarter million students preparing for careers in business and business-related fields. The association has four divisions:
 1. Future Business Leaders of America (FBLA) for high school students;
 2. FBLA-Middle Level for junior high, middle, and intermediate school students;
 3. Phi Beta Lambda (PBL) for postsecondary students; and
 4. Professional Division for businesspeople, FBLA-PBL alumni, educators, and parents who support the goals of the association.

BETA

- **The MHS chapter of the National Beta Club is an honor organization based on academics and community service.**
- Eligibility:
 1. An 8th grader is invited at the end of their 8th grade year on the following criteria:
 - a. Must have a 3.0 or better
 - b. Must not have a D or F in any core classes (Math, English, Science, Social Studies) at any time throughout their 8th grade year.
 - c. Must not have a C, D, or F in any semester or final grades.
 - d. Must have very few Cs on the report card. (We will look at the subject area and frequency of the C.)
 - e. Must not have any major office referrals.
 - f. Must attend school on a regular basis and not be in jeopardy of failing due to absences.
 - g. Must exhibit high moral standards.
 2. Students who do not qualify at the end of their 8th grade year and feel that they meet the above requirements at the end of their 9th grade year may bring their 9th grade report

card to the sponsor to be considered for admission into the MHS Beta Club at the end of their 9th grade year. After their 9th grade year, they will no longer be considered.

3. Students who transfer from other schools and belong to their Beta Club can join if their academic record meets Mangham Beta club standards.

4. Students who transfer from another school that did not have a Beta Club can join during any time if their academic record meets Mangham Beta Club standards.

- Member Requirements:

1. Once a student is in the Mangham High School Beta Club, the student must follow the following academic requirements:

- a. All As & Bs are preferred; Cs in non-core classes are not penalized.
- b. **No** Ds or Fs are permitted in any class at any time. This will result in an automatic dismissal.
- c. A student may not have a C in their semester or final grades for a core class (English, Math, Science, Social Studies, and Health/PE). If they do, they will be placed on a one-semester probation. If after one semester probation, the student still has a C in the semester or a final grade for a class, they will be dismissed from the Sr. Beta Club.

2. Once a student is in the Mangham High School Beta Club, the student must follow community service requirements:

- a. A member is required to obtain 5 service points per six weeks.
- b. Service points must be documented on the official service point form and signed by the person who received the service. The form must be turned into Mrs. Bryan by placing it in the folder on her door before the six weeks ends.
- c. Students who do not complete the service point requirement will be placed on probation and are not allowed to attend meetings or social events pertaining to Beta.

3. Once a student is in the Mangham High School Beta Club, the student must uphold a high moral standard, including in-school and out of school behavior.

- a. Members who receive a referral for minor infractions will be placed on probation. Members who receive a referral for major infractions, such as but not limited to skipping, fighting, cheating, disrespecting a teacher, or violating cell phone or tobacco, etc. policies, the member will be dismissed from the Beta Club.
- b. Members are to maintain a commendable reputation and not partake in behaviors that would tarnish their reputation and connection with the club. Evidence of such behavior brought to the attention of the sponsor will warrant an evaluation by the sponsor and administrators and could possibly result in termination of the student's membership, depending on the offense.

- Probation & Dismissal

1. Once the student is placed on probation, a member has a two six weeks period to bring up service points or academic record.
2. Once a student is dismissed from Beta due to academic or service point infractions, they must sit out at least a full year. At the close of that year, grades will be re-evaluated and the student can rejoin if grades have returned to eligibility standards.
3. Students who are dismissed due to behavior issues will not be reinstated.

4-H

- 4-H is designed to give students an opportunity to build self-confidence through the achievement of projects. Students are allowed to select areas in which they have an interest to build their skills. Public speaking, leadership, caring for children, gardening and animal science are a few of the areas that they may select. 4-H is a national youth organization that prepares young people to step up to the challenges in their community and the world. Young people who are a part of 4-H have the opportunity to explore all types of science, health, and citizenship programming delivered through 4-H clubs and camps, as well as afterschool and in school.

FFA

I. PURPOSE

It shall be the purpose of the Mangham High School FFA Chapter to develop agricultural leadership, to promote the choice and establishment of an agricultural career, to strengthen the confidence of agriculture students in themselves and their work, to increase awareness of the global and technological importance of agriculture and its contribution to our well-being, to encourage wise management of economic, environmental and human resources of the community, to encourage member achievement in supervised agricultural experience program, to promote healthy lifestyles, to encourage excellence in scholarship, to promote cooperation among all people, to build character and promote citizenship, volunteerism, and patriotism, and to develop interpersonal skills in teamwork, communications, human relations, and social interaction. They shall serve as good role models for all Richland Parish Schools.

II. MEMBERSHIP

- A. Each student must be enrolled in at least one agricultural education course during the school year.
- B. Students must show an interest in the affairs of the organization by attending meetings, striving for degrees of membership, and participating in other organized activities of the chapter
- C. Each student must pay all current state and national dues by the date determined by the chapter
- D. Display conduct consistent with the ideals and purposes of the National FFA Organization.
- E. Each student must accumulate 10 community service hours during the school year.

III. ACTIVE MEMBERSHIP DEGREES AWARDED BY THE CHAPTER

- A. Greenhand FFA Degree – minimum qualifications for election:

- a. Be regularly enrolled in a class in agricultural education and have satisfactory and acceptable plans for a program of supervised agricultural experience
 - b. Learn and explain the FFA Creed, Motto, and Salute
 - c. Describe and explain the meaning of the FFA emblem and colors.
 - d. Demonstrate a knowledge of the FFA Code of Ethics and the proper use of the FFA jacket
 - e. Demonstrate a knowledge of the history of the organization, the chapter constitution and bylaws, and the chapter Program of Activities
 - f. Personally own or have access to the Official FFA Manual and the FFA Student Handbook
- B. Chapter FFA Degree – minimum qualifications for election:
- a. Must have received the Greenhand FFA Degree
 - b. Must have satisfactorily completed at least one year or 180 hours of systematic school instruction in agricultural education at or above the ninth grade level, have in operation an approved supervised agricultural experience program, and be regularly enrolled in an agricultural education course.
 - c. Have participated in the planning and conducting of at least three official functions in the chapter Program of Activities
 - d. Have a satisfactory scholastic record
 - e. Be familiar with parliamentary procedure
 - f. Be able to lead a group discussion for fifteen minutes
 - g. Must have earned and productively invested at least \$1,500 by the member's own efforts or worked at least 45 hours in excess of scheduled class time, or a combination thereof, and have developed plans for continued growth and improvement in a supervised agricultural experience program.
 - h. Have participated in at least 10 hours of community service.

IV. FINANCIAL RESPONSIBILITY

- A. Members are responsible for paying dues to cover State and National Organization fees.
- B. Everyone will be required to participate in every fundraiser. Students that choose not to participate in fundraisers are responsible for paying the balance of the funds that would be generated from their efforts. If they do not pay this balance, they will not be allowed to participate in chapter activities or run for an office the following year and the balance of the funds that would be generated will be added towards their senior fees upon their graduation year.
- C. Any money raised will be dedicated to buying supplies for the shop or classroom, as well as hotel rooms, meals, and registration fees for FFA events.
- D. The individual purchases FFA Official jackets. Payments must be made upfront before the jackets will be ordered.

V. TRANSPORTATION

- A. School officials and vehicles will transport members to and from all FFA events. It is the responsibility of the member to meet at the scheduled place and time for transportation. Members who arrive more than 10 minutes late will be left and not allowed to participate at the event.

VI. MEMBER RESPONSIBILITIES AND CONDUCT

- A. Character
 - a. Display good social behavior at all times

- b. Attend places that show good character
 - c. Be honest and trustworthy
 - d. Exhibit high moral standards
 - B. Appearance
 - a. When wearing FFA attire, you represent our chapter. No inappropriate behavior while wearing the FFA emblem.
 - b. Official dress must be complete: For boys, black slacks, black shoes, black socks, black belt, white button up, official tie and official jacket, facial hair well groomed. For girls, black heels, black stockings, black skirt, white button up, official scarf, and official jacket, hair down.
 - c. No facial jewelry or earrings for boys while wearing official dress.
 - C. Conduct
 - a. Members are expected to maintain and uphold the respectable reputation of Mangham High School FFA
 - b. Members should be courteous, polite, and friendly to all.
 - c. Members are expected to behave in class and respect the teacher and other class members, setting a good example for their peers, and will follow all school rules, regardless of others.
 - d. Members will not do or say anything, in official dress or out, that will bring bad attention to them or reflect poorly on the chapter and embarrass other members and advisors.
 - D. Discipline: The following actions will result in the student's probation and/or removal from all FFA activities
 - a. Not doing their part in fundraising.
 - b. Inappropriate pictures posted on social media websites or in text messages
 - c. Out of school suspension of any length
 - d. Smoking, drinking, or using drugs at any school or FFA event
 - e. Excessive unexcused absences – If the student is not able to come to school, they should not be allowed to leave school for an extracurricular function
 - f. Being arrested
 - g. Disrespect towards officers, advisor, other members, or faculty
 - h. Use of profanity
 - E. Grades
- VII.** An FFA member is to maintain a 2.0 GPA throughout the year. If a member's GPA falls below a 2.0 after the first six weeks, they will not be allowed to attend any FFA functions that occur during class time.
- VIII. OFFICERS**
- A. Selection
 - a. Chapter officers shall consist of at least a president, a vice president, secretary, treasurer, reporter, and sentinel. Other officers may be designated if desired.
 - i. President – conducts all FFA meetings and functions, leader of the chapter by words, attitude, and actions
 - ii. Vice President – plans programs for every meeting, always aware of events in case they must replace the president in his/her absence or impeachment

- iii. Secretary – type all meeting agendas, keep accurate records of meeting attendance and minutes
 - iv. Treasurer – keep accurate records of deposits and balance of the FFA account, report financial standings at each meeting, keep records of paid dues and outstanding fundraiser balances
 - v. Reporter – photographer at all FFA functions, writes articles for local paper on FFA activities, complete annual scrapbook for banquet
 - vi. Sentinel – coordinate set up and clean up before and after FFA functions, present invocation at any meal
 - b. Members will undergo a written application and formal interview.
 - c. A nominating committee shall study and review the qualifications of all members under consideration for chapter office. The nominating committee will slate the members in the officer positions that they feel will be best suited for the member.
 - d. Majority vote by the chapter is required for election of officers.
 - e. A member may only run from the floor if they have undergone the nominating committee interview and were not slated for an office.
- B. Responsibilities
- a. Promote activities of Mangham FFA and agricultural education
 - b. Demonstrate personal leadership skills and develop leadership skills in our members
 - c. Attend and participate in all fundraisers conducted by the Mangham FFA
 - d. Develop chapter Program of Activities
 - e. Participate in two Career Development Events
 - f. Attend all chapter meetings and FFA Banquet
 - g. Maintain a cumulative GPA above a 2.0
- C. Discipline – The following are grounds for immediate impeachment of a chapter officer
- a. Use of alcohol, tobacco, tobacco products (including e-cigarettes), or any illegal substances
 - b. Inappropriate networking, social media (originating or passing on) including but not limited to profanity, sexual content, or content with inappropriate language regarding race, religion, or sexual orientation
 - c. Dereliction of duties
 - d. Any disciplinary action including expulsions
 - e. Being charged with a crime of any kind

This constitution and by-laws are in no way comprehensive. Any situation not addressed in the constitution will be dealt with on an individual basis by the advisor and MHS administration.

Cheer Constitution (Revised 1/10/2026)

- I. Purpose: It shall be the purpose of the Mangham High School Cheerleaders to promote and uphold team spirit, to develop good sportsmanship by example, to support good relations in the community and between teams and squads during events. The purpose of this organization is also to promote interest in school activities, perform at school games, and to serve as good role models for all Richland Parish schools.

II. Cheer Season

- A. The cheer season consists of football season only. Attendance at basketball games is highly encouraged.
- B. Regular practice for football season will be Monday through Thursday and may or may not be during school hours and after school until 5:30. It may also include days when students are not in school on holidays or Professional Development Days. Games are typically on Friday night, but periodically on Thursday.

III. Financial Responsibilities

- A. The parent/guardian and cheerleader are responsible for ALL expenses that may be incurred as a member of the MHS Cheerleading organization.
- B. The organization will do fundraising to help deter costs, but ultimately all money is the responsibility of parent(s)/guardian and/or members.
- C. NON-REFUNDABLE payments will be due on certain days in order to book camp(s).
- D. The remaining balance for camp, clothes, and other equipment being ordered before the summer must be paid off by April 17th. If payment is not paid before the required date, clothing, etc. will not be ordered and the student will be dismissed from the squad.
- E. Leaving or dismissal from the squad for any reason still constitutes any other required payment to be paid in full to Mangham High School Cheerleaders. Money will never be refunded for items ordered.

IV. Cheer Camp

- A. All cheerleaders are required to attend summer camp and practice prior to camp. Camp is MANDATORY except for an immediate family member's death.
- B. Summer camp (3-4 days) is typically scheduled for late May, early June, or late July/early August.
- C. All members are required to stay overnight at camps other than home camps.

V. Eligibility

- A. Each candidate must maintain a 2.5 GPA and must have passed 6 out of 7 classes at the end of the first semester.
- B. No candidate with an expulsion in the previous year will be allowed to try out for MHS Cheerleader.
- C. Other behavioral issues, such as, but not limited to suspensions, will be decided on a case-by-case basis and may prevent a candidate from being eligible.
- D. No candidate may have ever had an arrest record at any time.
- E. All money owed to the school must be paid before tryouts or the student is not allowed to tryout.
- F. Tryout Candidates must be enrolled in Mangham Jr. High or Mangham High School by the dates of tryouts.
- G. Tryout Candidates must have been present at least 75% of the 1st semester of the school year at the school they attended for the 1st semester (this includes time missed school due to checking out), regardless of excused or unexcused absences. This also includes virtual students. (Unless otherwise approved by the principal or sponsor for extenuating circumstances.)

VI. Selection

- A. Cheerleaders will be chosen from 8th -11th graders enrolled at Mangham Jr. High or Mangham High School.
- B. Overall tryout scores will include at least 2 teacher evaluations for a student's

characteristics, such as attendance, behavior, leadership, attitude, avoiding/causing drama, and the ability to work with others. Teachers performing evaluations will be selected by the coach.

- C. Coach's evaluation score: cheerleaders on a previous squad will be scored by their coach; athletes who are not a former cheerleader will be scored by their coach; candidates not on any previous team will have an additional teacher evaluation completed.
- D. Performances will be scored on entrances, presence, jumps, motion technique, spirit/energy, communication skills, rhythm, memorization, and stunting/tumbling by cheerleaders with Universal Cheer Association or university cheerleaders.
- E. Those with the overall highest combined scores will be selected and the number of cheerleaders selected is at the coach's discretion. Scores are never released. Judges' comments are given to candidates at the coach's discretion.

VII. Attendance

- A. Spring practice: Every effort will be made to accommodate spring sport athletes but may require weekend practices to practice stunts and other material for upcoming camp(s) and season. If practice is scheduled during track or softball season, cheerleaders are expected to be present if their spring sport practice/event is cancelled.
- B. MANDATORY practices/events/games include practices in the last few weeks of the school year before camp, overnight camp, stunt clinic(s), 60% of summer practices, Meet the Dragons, Bayou Jamb or other scheduled jamboree, every practice and game throughout football's regular and playoff seasons, the town Christmas parade, and all fall practices. All practices/games missed will result in a consequence.
- C. Every cheerleader is expected to be at ALL practices and games and must remain until the end. Missing practices affects your stunt group and morale of the squad and leadership.
- D. Doctor's, dentist's, orthodontist's appointments, vacations/trips need to be made at times not conflicting with practices or games. Appts with specialists will be given consideration due to the difficulty in scheduling.
- E. Must be dressed, jewelry off, hair up, and ready to stretch before 3:25 unless cheer is given an athletic PE during 7th hour. Typical end times for practice are Mon, Tues, Thurs at 5:30 and Wed at 5:00. However, practice could be longer or shorter based on the needs of that week's performance.
- F. On a practice day or a game day, if a student is absent from school or is checked out for illness or any other reason, a parent must notify the coach immediately!! Cheerleaders must be in school for at least four class periods to attend practice/game unless approved by the sponsor ahead of time.
- G. Missing practices and games will result in disciplinary action. Listed below are the ONLY reasons for absences that will not result in disciplinary actions, but may prevent a cheerleader from being in a routine or in a particular position in the routine:
 - a. Sick and had to see a doctor (must bring/send an excuse to cbryan@richland.k12.la.us or through Band app).
 - b. Death in the immediate family or funeral.
 - c. School-related trips (should not become excessive).
 - d. Immediate family in hospital.
 - e. Close contact quarantined.

VIII. Other Requirements

- A. Cheerleaders must have access to the Band app where communication about the squad and material are given. The app also has a web address that can be accessed at home if they do not have access to a cell phone. It should be checked daily for updates and material to be learned at home.
 - B. Assigned practice outfits will only be required on Wednesday and Thursday. All assigned game wear must be worn and all other extra game wear, such as sweatshirts, sleeves, pants, and jackets, must be brought to games to put on when required at a moment's notice. Failure to do so will result in cheerleaders sitting out for the game. **KEEP UP WITH YOUR CHEER CLOTHES AND DON'T STAIN THEM!!**
 - C. No earrings, nose rings, rings, necklaces, bracelets, anklets, belly rings, or any other jewelry of any kind will be allowed!! This is a safety issue and is strictly enforced by NFHS and UCA.
 - D. Nail polish and fake fingernails are not allowed!!! Natural nails should be trimmed so as not to scratch others while stunting. Hair must be short enough that it does not drag the ground while stunting, so as not to be stepped on by other athletes.
 - E. No visitors at practice or games. No leaving practice/game formation to visit with someone or even talking to them from your cheer lines.
 - F. Poms are required at every practice and every game. They should be kept in cheer bag at all times.
 - G. Cheerleaders are required to participate in all dress-up days, as well as fundraisers and community events. If on Fridays, dress up days are not assigned, cheerleaders are to wear their assigned cheer shirt.
- IX. Material Knowledge
- A. Cheers/Chants/Band Routines – all cheerleaders must know ALL cheers, band routines, and dances issued to them. Cheerleaders will be tested before the season begins. Cheerleaders will be benched until they prove they know all material and they are consistently correct, sharp, and in sync with the squad. They will be expected to be at every practice, practicing the material they do not know until they are ready to be retested. They will be expected to dress out, be responsible for bringing their own chair, and sit with the coach at games and pep rallies.
 - B. Weekly dance/stunt routines –
 - a. If a cheerleader is absent from practice for ANY reason on the day material is taught, the cheerleader will not perform the routine at the pep rally or halftime.
 - b. If the cheerleaders have a performance for the week, cuts will typically be made during the 3rd practice of the week, so that adjustments to formations and stunts can be made. Cheerleaders who cannot perform the weekly choreographed material will be benched for the performance and possibly the entire pep rally and/or game if the coach feels the cheerleader has not been trying to the best of their ability.
 - c. Material sent through the Band app is required to be learned and/or practiced at home to be prepared before practice with the squad.
- X. Stunting
- A. Attendance at any stunt clinics will be required.
 - B. *****Safety is NUMBER 1 PRIORITY during stunting!!! Laughing and excessive talking while a stunt is going up or is up is not allowed.
 - C. If a flyer hits the ground, the whole squad will run laps until the coach tells them to stop.

The stunt group at fault may be replaced in any pyramid that they may be working on at the time. If it continues to be a problem, the cheerleader(s) found to be at fault will be benched for at least a week from everything.

- D. If the fall is deemed intentional, the guilty party(ies) may be banned from stunting for an undetermined amount of time and/or dismissed from the squad.
- E. There will be ABSOLUTELY NO STUNTING when the sponsor is not in the room.

XI. Transportation

- A. School officials and vehicles will transport members to and from all away games. Members are required to ride the bus back to school after all away games. This is a Richland Parish School Board Policy. It is the parent's responsibility to contact the principal for permission due to a special circumstance requiring different transportation.
- B. Transportation to and from practice, home games and to the departure location for away games is the parent's/member's responsibility. IT IS NOT the job of the sponsor to stay late with the member. The cheerleader will still receive a consequence for being late for an event even when it is the parent's fault.

XII. Cheerleader Responsibilities

A. Character and Conduct

- a. Always display good social behavior. (THIS INCLUDES ON SOCIAL MEDIA)
- b. Be honest and trustworthy always; respect yourself and show high moral standards
- c. Always exhibit school spirit, no matter the sport or record.
- d. Members are expected to always follow school rules, behave in class, and show respect to teachers, principals, staff, and other classmates.
- e. Inappropriate pictures, text messages, or social media posts are unacceptable.
- f. If members commit a serious offense and even if they are not suspended for it, they will be given 2 demerits and punishment for their first indiscretion and will be removed from the squad for any following serious indiscretions of the same sort. Suspension may possibly result in automatic removal from the squad at the discretion of the sponsor and administration. (If the indiscretion includes social media, it must be removed immediately from social media.)
- g. MHS cheerleaders will always represent MHS in a respectable manner!!
- h. Cheerleaders will make EVERY effort to get along with, be respectful towards, and show genuine guidance for the betterment of every squad member. This also includes ignoring, excluding, or encouraging others not to be friends with members of the squad or other students at MHS. This is unacceptable, immoral behavior and is VERY childish. It will not be tolerated, and you risk being removed from the squad, as well as being removed from consideration of other honors, scholarships, or recommendations made by the faculty of MHS.
- i. When cheerleaders do not get their way and decide to throw a tantrum, sulk, and/or refuse to do what they are supposed to be doing, the cheerleader will be possibly removed from the current routine, pep rally, game, or the following week of activities.
- j. Although cheer is not an LHSAA sanctioned sport, because we attend and cheer for a sanctioned sport, our squad as a team and each individual must follow LHSAA guidelines in regard to DEFORMATORY STATEMENTS to MEDIA or through SOCIAL MEDIA. See LHSAA Amendment below:

- i. 1.15.1 A coach, sports official, administrator, or faculty member who is involved, or a pupil who participates in a sanctioned sport shall not make a defamatory statement to the media or through the use of social media relating to any person, sports official or school that is involved in any game, contest, or event
- ii. 1.15.2 The penalties for a coach, sports official, administrator, faculty member, or pupil who makes defamatory statements are as follows:
 - 1. The school may be placed on administrative, disciplinary, restrictive, or suspension probation not to exceed one year.
 - 2. The school may be fined not to exceed \$200 for a single violation.
 - 3. The school may be fined not to exceed \$500 for multiple violations.
 - 4. The school may be charged with the cost of any investigation connected with the violation.
 - 5. The offender(s) shall be suspended from any involvement in the sport for at least one game, contest, or meet.
 - 6. The school may be charged with the cost of conducting a sportsmanship hearing that is held in connection with the violation.
 - 7. The school may be ordered to conduct at home and/or away contests in the sport without player(s), coach(es), and/or spectator(s) in attendance not to exceed one calendar year.
 - 8. The school may be prohibited from playing home contests in the sport not to exceed one calendar year.
 - 9. Other penalties may be imposed on the school and/or individual(s) to a degree in keeping with the severity of the violation.

B. Appearance

- a. Uniforms/warm-ups/camp clothes must be spotless and fit well! Please make all efforts to take care of and keep up with uniform pieces. Keep them out of the floor and make all efforts to keep them stain-free. Uniforms are typically used for 2 years. Please take this into consideration when ordering.
- b. Regular or sports bra straps should never show. Make sure to wear the appropriate style. Colored bras should not be worn under white T-shirts.
- c. No jewelry at all! (DO NOT get new piercings within 6 weeks of the practice season starting or during the school year up until the championship game); Make-up should be natural and not excessive. Fingernails should be short in length with a clear or nude coat of nail polish.
- d. Hair should be of a natural color and not in an out-of-control manner. (The sponsor may ask you to change it)
- e. Hair will be worn in a mid to high ponytail and out of face, unless approved by sponsor for special occasions. Bows will be kept clean and worn while in uniform.
- f. Shoes should be well kept and clean and should not have anything tied to them or attached to the shoes or shoestrings.
- g. Cheerleaders must look their best and cheer and dance with smiles on their faces.
- h. No one other than members are allowed to wear MHS Cheerleader clothing. (This includes jackets and sweatshirts)

XIII. Discipline

- A. Demerits, running laps, and/or being benched from routine, pep rally, or game may be given at the discretion of the sponsor for breaking any act she deems necessary. Demerits are never erased and will accumulate. (See Demerit chart)
- B. Immediate dismissal (which includes not being able to try out the following year) will occur from the following, but are not limited to:
 - a. not fulfilling financial responsibility at designated time
 - b. being expelled
 - c. 20 demerits
 - d. Drinking alcohol, vaping, smoking, or doing drugs while in uniform or at an event representing MHS
 - e. Criminal activity
 - f. Leaving away games with anyone other than school transportation without permission from the principal prior to the beginning of the game. School issued punishment.
- C. Cheerleaders who are dismissed or quit at any point during the seasons will be prohibited from attending the cheer awards' banquet, receiving recognition at senior events, receiving letterman patches/bars for cheer, and recognition of being a cheerleader for that year in school publications.
- D. The coach has the right to take further discipline action for any offense that warrants it and is not specified above.
- E. Discipline is handled between the coach and the cheerleader being disciplined. Someone else's punishment is not discussed with other cheerleaders or other parents. Don't

Snapdragon Constitution

Purpose

It shall be the purpose of the Mangham High School Snapdragon Organization to promote and uphold school spirit, to develop a sense of good sportsmanship among students, and to build better relationships between schools during athletic events. They shall serve as good role models for all Richland Parish Schools.

Eligibility

Each member must submit a completed Application Form/Parental Consent form agreeing to the entire constitution and kick chart BEFORE tryouts.

Grades: All squad members will be governed by eligibility rules involving grades. An overall "C" (2.0 GPA). An overall "C" (2.0 GPA) must be maintained throughout the year. Although a "C" average is permissible, a higher grade point average is expected. An officer must maintain at least a 2.5 GPA. Once a squad member has been declared ineligible because of grades, she may not be reinstated until the sponsor receives progress reports from all teachers verifying the member's improvement (3 weeks).

Disciplinary Actions: A squad member must not have been under disciplinary suspension of any kind during the school year in which try-outs are held, must not have an arrest record at

any time, may not remain on the squad if she is suspended for any reason (in-school suspension, bus suspension, out-of-school suspension), at any time after being selected to the squad.

Membership: If a member leaves the group on her own accord, she will become eligible to tryout the following tryout period. If a member is dropped from the group, she is not eligible to tryout out the next tryout period.

Selection:

- A) Snapdragons will be chosen from 6th - 11th grade girls who attend MJH and MHS.
- B) Candidates will be judged by a combination of 2 teacher evaluations, GPA scores, discipline problems and ability.
- C) The number of members chosen is solely the decision of the sponsor and school administration.
- E) Every candidate must try out each year.

Rules and Regulations:

- A) The director determines who performs at each activity. ALL members, whether performing or not, attend all functions and must be in full uniform.
- B) Members will ride to away functions and return to school on the bus per school rules.
- C) Members must be on time to all functions. If not on time, member will receive kicks as stated in the kick chart
- D) The captain will make decisions regarding any activities or situations in the absence of the director
- E) Any member not following the rules and regulations set forth by this constitution and/or the director will be subject to placement on disciplinary probation.
- F) Habitual absences either excused or unexcused will result in a conference with the director and/or disciplinary probation.
- G) **Weekend practices will be called as needed and are MANDATORY.**
- H) All routines, as designed by the director, will require members to try out in order to perform that routine. The director makes final decisions on all performances.
- I) Anyone that is more than 30 minutes late for a practice or function is considered not present and could have larger consequences other than kicks; this is at the discretion of the director.
- J) This does not include all possible reasons or consequences and others will be handled on an individual basis at the discretion of the director.
- K) Be on time for practice

Attendance:

- A) Every member is expected to be at every practice until the end.
- B) Listed below are the only reasons for **excused** absences from practice. 1) Sick and had to see a doctor during school hours or previously seen a doctor who excuses you from activity 2) Sick enough to miss school, but not to see doctor. 3) Death in the immediate family or funeral 4) School-related trip 5) Immediate family member in hospital 6) Permission of the director
- C) If someone misses practice:
 - 1) 1 excused – no punishment

- 2) 2 excused – no pep rally
- 3) 3 + excused – no pep rally or game (must sit with team/sponsor if they are not sick and present for pep rally/game.)
- F) Unexcused absences – see kick chart
- G) Monday is the day routines are normally taught. If a squad member misses school AND/OR practice on the day the routine is taught or re-taught, she may NOT perform that week. If she misses more than one day of practice, she may not perform (see E and F).
- H) All members, whether performing or not, must sit with the sponsor/group during pep rallies and games.
- I) **Dance Camp - All members are REQUIRED to attend summer camp and all practices prior to camp. The only exceptions to missing dance camp are death in immediate family or hospitalization.**
- J) Work/other activities outside school must not interfere with practice, games, or other drill team obligations. 2) You must choose one or the other to participate in.
- K) All members will be required to attend away games and play-off games, fundraisers, public relation benefits, competitions, and/or activities deemed necessary by sponsor.
- L) Continual tardiness to games/practices/events will be grounds for dismissal. Arrival times will be announced during that week's practice sessions. If a member is not on time, she will not be waited on.

Duties of Officers

A) Captain: The captain will oversee the everyday routine of the team. The captain is always in charge in the absence of the director. The captain will lead and supervise the team during practice and games, as well as in the stands. The captain must be at least a second year member and must maintain a 2.5 GPA or better. Along with the directors' assistance, choreograph any routines as needed.

B) Co-Captain: The co-captain will assist the captain in overseeing the everyday routine of the team. She will also assist the captain in technical and warm-up activities when requested. She will fulfill responsibilities as set forth by the Captain and/or the director. The co-captain must be at least a second year member and must maintain a 2.5 GPA or better. Along with the directors' assistance and captain, choreograph any routines as needed.

C) 1st and 2nd Lieutenant: Each lieutenant will fulfill all responsibilities as set forth by the director and captain. She will set a good example for fellow team members and uphold the standards of this constitution. Each must be at least a second year member and maintain a 2.5 or better GPA.

D) Any violations of the before mentioned duties of an officer could result in dismissal from the line, dismissal from position as an officer or disciplinary probation.

Camp: All members are required to attend camp in order to participate as a member of the squad in the fall. All practices before camp are MANDATORY to participate in the Team Routine. Speak directly to the director if a problem arises during summer practices before camp.

Home Games:

- 1) Every member will be required to attend every home game.
- 2) The sponsor must approve excusal from home game.
- 3) **No one** will be allowed to sit with the dance team unless approved by sponsor.
- 4) Snapdragons may cheer with the cheerleaders and band on the sidelines.
- 5) If a girl is hurt or unable to perform for any reason other than suspension, she must sit with the squad, unless other arrangements have been made with the sponsor.

Away Games:

- 1) All members must attend away games when transportation is provided.
- 2) Members must ride together on provided transportation.
- 3) It is the responsibility of the member to meet the squad at the designated place and time for all away games.

Cell Phones

During practices and performances, cell phones must be turned off and in a purse or bag. Full attention needs to be on what is going on at practice and games. Cell phones are a big distraction.

Practice

Attendance for all scheduled practice sessions is required for all squad members. Please refrain from scheduling routine appointments during practice times.

Parental Involvement

All parents are asked to acknowledge Snapdragon policies. Please keep open communication with the sponsor, especially if any problems arise. This organization is intended to be a positive experience for its members; however, there are numerous stressful periods during a performance week and high expectations for each member. Snapdragon members look to their parents, friends and sponsor for motivation and moral support during the year.

Payments

All payments are to be sent on time and must be paid off 70% by the start camp date. It is understood that there are circumstances when a parent needs a little more time to pay the balance. This needs to be arranged with the sponsor. Nevertheless, payments should be sent on a regular basis until the balance is zero. If a member decides to withdraw from the team, she is responsible for paying off her bill (what she has received). Bills will be adjusted if there is an item that has not been ordered when a member decides to quit. This is at the discretion of the director. NO REFUNDS will be given as a result of a member withdrawing from the team, whether it is on her own choice or by violating the constitution.

We will be fundraising but nothing is definite on the type of fundraiser or how much you will make from it.

THESE BY-LAWS ARE IN NO WAY COMPLETELY COMPREHENSIVE, THE DIRECTOR AND ADMINISTRATION WILL DEAL WITH SITUATIONS NOT ADDRESSED IN THE CONSTITUTION ON AN INDIVIDUAL BASIS.

Additions revised to constitution 2026:

1. Public Display of Affection: any actions of affection that aren't deemed appropriate at school functions shall **NOT** be permitted while on this squad. Example: If you are caught in public or on social media conducting **ANY** inappropriate actions that are not deemed fit by the school. *REMEMBER YOU ARE A ROLE MODEL IN OUR COMMUNITY. **2. SOCIAL MEDIA:** Members are asked to keep their social media clean and appropriate, especially if wearing team uniforms or practice wear. **3. Markings on the body/piercings:** marks are to be covered while in uniform. Tattoos, Henna Tattoos, Henna Art, Permanent Marker, Bruises or Scrapes. Only pierced ears are allowed while in uniform. Any other types must be removed or covered. **Hickies** are UNACCEPTABLE. If you have a hickey on performance day that CANNOT be covered up, you WILL NOT perform! **3. Content and Topics of Personal Matter:** discussions that relate to your significant others MUST be kept PG. Remember, as ladies, you should not say anything at practice or games to other members that you wouldn't feel comfortable talking about in front of your grandmothers! **4.** There will be **ABSOLUTELY ZERO TOLERANCE** for negativity toward another member, sponsor, manager, or any other spirit group member, sponsors or managers. **5. Cheering with Cheerleaders:** Cheer sponsor and the cheerleaders have extended an invitation for all Snapdragons to join them during the last part of the 4th quarter at every game. With this being said, while in the stands watching the game before and after you perform, you are to pay attention to the cheerleaders and their cheers so that when you go down to cheer with them you will know the cheers. I am not opposed to you learning cheers in your off time so that you can follow along with the cheerleaders.

Snapdragon Kick Chart (All kicks will be high kicks)

Attendance and Tardies

Unexcused Tardy (practice, class, games, etc.)

1-10 minutes-100

11-20 minutes-150

21-30 minutes-200

31-40 minutes-250

41-50 minutes-300

51+ minutes-400

*Only tardies related to injury, illness, hospitalization, and funeral will be excused.

Missing games, practices or activities unexcused-400 (possible removal from squad), Failing to call sponsor and officer ahead of time when missing practice- 200, Attending required event, not in uniform-200, Leaving drill team section during game without permission-300.

Skipping class without permission (any class)-500 (possible removal from squad)

Unexcused absences (400 kicks) include, but are not limited to, transportation problems, family problems that are not health related. Parents must speak directly to the sponsor about the reason for absence prior to performance.

Uniform

Untidiness in uniform or uniform not clean-100

Not wearing uniform required-150

Wearing uniform without permission-100

Wearing jewelry (of any kind) when in uniform for practice - 50 per piece

Not wearing make-up when in uniform for performance-50

Improper practice uniform-25 per wrong item

Failure to bring designated props or uniforms to practice or performance-100 per piece Not wearing hair in sponsor-chosen style-100

Poor hygiene-100

Conduct

Obscene Language or gestures (toward sponsor, officers, other squad members, managers)- Removal from squad

Disrespect to sponsor or officers-300 (possible removal from squad)

Disrespect toward line members/managers-250 (possible removal from squad) Drinking or smoking in public, in or out of uniform-400 (possible removal from squad) Not paying attention in practice-50 per incident

Excessive talking during practice-100 per incident

Unlady-like conduct-200 *including, but not limited to, expelling gas, singing inappropriate songs, vulgar dancing

Failure to immediately obey a command by sponsor/officer-200

Chewing gum during practice/performance-50

Cell phone ringing during practice/performance-100 (sponsor will take possession of phone until practice/performance is over)

Public display of affection with boyfriend-200

Snapdragon arrested or testing positive for drugs-automatic removal from squad Public disagreement with any member of another spirit group (whether at MHS, camp or games) will result in suspension from squad or possible removal from squad.

Sponsor may assign kicks to any Snapdragon for any problem that may arise other than those listed above.

Drum Line Constitution

. *Purpose*

It shall be the purpose of the Mangham High School Drum Line to promote and uphold team spirit, to develop good sportsmanship by example, to support good relations in the community. The purpose of this organization is also to promote interest in school activities, perform at school games, and to serve as good role models for all Richland Parish schools.

II. *Eligibility*

- A. Candidates must be enrolled in Mangham Jr. High or Mangham High School. Virtual students are eligible to participate. Each candidate must maintain a 2.5 GPA and must have passed 6 out of 7 classes at the end of the 2025-2026

- A. school year.
- B. Any candidate with an expulsion in the prior school year may not try out for MHS Drum Line.
- C. No candidate may have ever had an arrest record at any time.
- D. Each candidate **MUST** be prepared to attend **EVERY SINGLE** practice and stay until the end of practice, unless special circumstances arise and permission is given **prior** to the practice date to be missed.
- E. Each candidate **MUST ATTEND** a day camp (4 days). Camp will be at the school, July 8-11, from 8AM until 12PM.
- F. Candidates must have been present at least 75% of the past school year, regardless of excused or unexcused absences (unless approved by the principal or sponsor).

III. Selection

- A. Drummers will be chosen from 7th-12th graders enrolled at Mangham Jr. High or Mangham High School.
- A. Which drummers play which instruments will be decided based on scoring criteria during auditions.
- B. Section captains will also be determined by scoring criteria and must demonstrate appropriate behavior at all times.
- C. Drummers must be willing to practice at home on their own. Whether they do so will become evident throughout the year. Failure to do so may lead to missing a pep rally or half-time performance. **Performance readiness will be decided during the final practice each week.**

IV. Financial Responsibilities

- A. The parent and member are responsible for ALL expenses that may incur as a member of the MHS Drum Line organization. At this time, the initial fee is the only cost foreseen. However, other fees such as replacing lost or torn uniform pieces, pocket money for eating at games, etc., may arise and will be the responsibility of the drummer/parents to provide.
- A. **There will be a mandatory fee per drummer** (\$175 for new members; \$125 for returning members), which will pay for each drummer to have the following:
 - a. Drum line official t-shirt
 - a. Drum line official hoodie
 - b. Drum line official jacket
 - c. Black joggers for cooler weather
 - d. Drum pad to be used for home practice OR gloves for cymbalists
 - e. Tuition for Drum Camp (classes from certified music professors and snacks all days)
- C. Each candidate must pay the remainder of their balance by the last day of camp.
- A. Those that do not do so will not be permitted to participate on the Drum Line and a refund for any fees paid prior to this date will not be provided. The organization may do fundraising to help deter costs, but ultimately all money is the responsibility of the parent(s)/drummer.
- E. Leaving or Dismissal from the line still constitutes payment in full to MHS Drum Line.

- A. Fundraising—Everyone will be required to participate in group fundraising, if the same is undertaken.

V. Attendance and Requirements

- A. **Attendance:** Every drummer is expected to be at ALL practices and MHS games and must remain until the end.
- A. **Practice: Practice will be required for all drummers, and will start again when school starts in August.**
 - a. **Schedule:** practice will be every Tuesday and Thursday, 3:15-5:15. Occasionally, we may practice Wednesdays from 3:15 to 5:00. **Exceptions will be announced in advance by the sponsor.**
 - a. **Prep:** During the school year, drummers must be in the library and ready to practice at 3:15 PM.
 - b. **Appointments:** Doctor's, Dentist's, Orthodontist's, etc. appointments need to be made at times not conflicting with practices.
 - c. **Visitors:** No visitors at practice and no leaving practice to visit with someone.
- A. **Phones: Cell phones must be off or silenced during practices.**
 - a. **Parents/Guardians: please do not expect drummers to answer during this time.**
 - a. **Call my phone if there is an emergency or you need immediate contact.**
- A. **Absences:** Missing practices and games may result in disciplinary action. Sponsor has the right to not approve a request made to miss a practice or a game.
- B. **Notification of absence:** On a practice day or a game day, if a student is absent from school or is checked out for illness or any other reason, they or their parent must notify Mrs. White immediately. (Notification cannot be made through other drummers).
- C. **UNIFORMS:** There will be a dress code for game days/games.
 - a. **Clothes:** Each drummer will need to wear their Drumline jersey and black shorts for warm games and their hoodie and black joggers for colder games.
 - a. **Shoes:** Tennis shoes (of any kind) will be the only type of footwear to be worn (no slides, sandals, flip flops, heels, boots, etc.), both at practices and at games.
- A. **MJHS:** It is possible that the MHS Drum Line may perform at home MJH games and pep rallies. If these things are scheduled, drummers will be required to participate.
- B. **Spirit Days:** Drummers are required to participate in all dress-up days or wear purple and white during Red Ribbon Week and Homecoming Week. There may be other times the drummers will be expected to dress up and those times will be announced as they are known. Any costume pieces required will be the responsibility of the parent/drummer.

VI. Drum Camp

- A. All drummers are required to attend a summer day camp and all practices thereafter. Camp is MANDATORY, with the exception of an immediate family member's death.
- A. Camp will be held on campus at Mangham High School and will be directed by Dr. Kathrine Irwin, the ULM Band Director, and her assistant, Mrs. Amber Moore.

VII. Transportation

- A. School officials and vehicles will transport members to and from all away games.
Members are required to ride the bus back to school after all away games.
- A. Transportation to and from practice is the parent's/member's responsibility. Do not be late for practice, and parents please do not be late to pick up your child because it IS NOT the responsibility of the sponsor to stay late with the member.
- B. Transportation to and from games is the parent's/member's responsibility. Do not be late to pre-game preparation at home games and/or the bus for away games.

VIII. Drummer Responsibilities

A. Character and Conduct

1. **Behavior:** Display good social behavior and be honest and trustworthy at ALL times. PLEASE be aware of how your words and actions impact other drummers.
2. **Spirit:** Always exhibit school spirit, no matter the sport or record.
3. **Appropriate moves:** Respect each other and the crowds you will perform for by not engaging in inappropriate or vulgar dance moves or gestures while drumming. Distasteful moves or gestures will result in a warning, then suspension from the line for one week and may result in dismissal from the drum line.
4. **School discipline:** Members are expected to follow school rules at all times and behave in class and show respect to teachers, principals, staff and other classmates. Any trips to the principal's office or disciplinarian's office will be reported to the sponsor and a conversation will occur between the sponsor, the drummer and/or the drummer's parents. Excessive visits to those offices may result in removal from the drum line.
5. **Social media:** Inappropriate pictures, text messages, or social media posts are unacceptable. A distasteful and disrespectful social media presence may result in removal from the drum line.
6. **Fighting:** NO Fighting AT ALL will be tolerated, whether between fellow drummers or with any other student, staff, sponsor etc. This includes fighting at school, on campus, or at a school-sponsored event. (This may result in automatic removal from the drum line.)

B. Appearance

1. **Uniforms:** Uniform shirts/hoodies and shorts/jeans must be clean on game days!
2. **Makeup:** Makeup, if worn, should be natural and not excessive.
3. **Hair:** Hair should be clean and well kept.
4. **Shoes:** Clean tennis shoes of any kind are the only type of footwear that should be worn on game days.

C. Discipline:

1. **Benching:** A drummer may be benched (meaning not allowed to perform) for a quarter for being late returning from breaks during games or for leaving the area without permission.
 1. Excessive tardies (3+) following breaks will result in being benched for a minimum of a week.
 2. A drummer may also be benched if s/he receives an office referral.
2. **Marching Laps:** Cheerleaders jump when disciplined, dancers kick, and drummers march!

1. Laps may be given at the discretion of the sponsor for any act she deems necessary.
2. A lap is four times around the basketball court (if in the gym) or once around the football field if at the field.
2. **Dismissal:** Immediate dismissal *may* also come from being suspended, not abiding by the sponsor's rules, smoking/vaping or drinking or doing drugs while at school, or in uniform, or at an event representing MHS (*or posting these types of pictures/videos on a social network*).
 1. Should a drummer be removed from the Drum Line for any reason whatsoever, they may not be allowed to re-join the line the following school year.

D. Grades

1. A drummer must maintain a 2.5 GPA throughout the coming school year.
 2. If a member's GPA falls below a 2.5 during the school year, the drummer will be put on probation and will sit out until the next progress report. During probation, the drummer is required to attend all practices and games, but will not be able to participate. If a GPA falls below a 2.5 again the next six weeks, the member may be dismissed from the drum line.
 3. Failure of a school year (for grades, absences, suspensions or any other reason) will result in immediate removal from the drum line and the member will no longer be a MHS drummer.
- **Important reminders for drummers:**
 1. You MUST attend all practices and games, including MJH home games. Failure to notify Mrs. White of a necessary absence will result in disciplinary action.
 2. Practices will be Tuesdays and Thursdays, 3:15-5:15. We may occasionally meet on a Wednesday until 5:00, especially if there is a Thursday game.
 3. PHONES MUST BE SILENCED AND NOT IN YOUR HAND/POCKET DURING PRACTICE. This has become an issue for us. Parents, please help by not calling your drummer during practice. They will have a break around 4:00 to check in if needed.
 4. If you engage in any problematic behavior (e.g., fighting, use of foul language, throwing objects, etc.) while in uniform: you will sit out of the performance for one quarter and may be in danger of being suspended from performing the following week. Marching laps may be used in place of suspension at the discretion of the sponsor.
 - **On Game Days:**
 1. You must be present and wearing your uniform on game day.
 2. As soon as you are dismissed for the pep rally, go quickly to the library and get your gear. Take it to the gym.
 3. You cannot be late for game prep / bus loading.
 4. DURING THE GAME: You will have at least three opportunities to go to the concession and the bathroom, and we will have frequent smaller breaks in the stands. This is to keep you safe and out of trouble. Breaks will be after the halftime performances and at the beginning of the 2nd and 4th quarters.
 5. If you are late returning from break or leave the area without permission: you will be benched (sit out the performance) for one quarter. 3 or more incidents will result in being suspended from performing the following week.

6. Any other disciplinary issues (e.g., inappropriate comments or foul language) will result in marching laps at the following practice.

Activities

Homecoming Court

- **Mission Statement**

Our mission is to recognize exceptional students of Mangham High school for their outstanding service to the campus and community, as well as their academic achievements. As part of the Homecoming tradition, the Mangham Homecoming Court (Ambassadors) represents and promotes Dragon Pride through philanthropic endeavors while symbolizing commitment and dedication to Mangham High School.

- The following procedures will be used to select students for Homecoming Court at Mangham High School.

(1) A maximum of nine girls will be elected to the Homecoming Court:

Freshmen -	First Freshman Maid Second Freshman Maid
Sophomores -	First Sophomore Maid Second Sophomore Maid
Juniors -	First Junior Maid Second Junior Maid
Seniors -	Queen Maid of Honor Senior Maid

(2) Qualifications:

- a. Must be a girl
- b. Must have an overall grade point average of 2.5 for the preceding year (final grade) and pass 6 classes
- c. Must be an ACTIVE member in at least two extracurricular activities.
 - i. Sports: basketball, track, or softball. Must have played the previous year and is an active participant during the current school year.
 - ii. Clubs: FBLA, 4H, FFA, NHS, BETA, Student Council, Spanish Club, etc.
 - iii. Spirit Groups: Cheerleaders, Dance Team, or Drum Line
- d. Must have no major behavior reports filed during the past year (from last homecoming date to this homecoming date)
- e. May be elected to the court only two times
- f. Must have attended Mangham schools the prior school year.
- g. Must have been in physically present for 85% of the prior school year
- h. Must fill out a Homecoming Court Application and turn it into the appointed sponsor by the announced due date.
- i. Will be required to pay \$45 fee

(3) Elections:

- a. The senior class will vote for one person to be on the court for their senior representative. The top 3 voted on by the senior class will be put on a ballot for the WHOLE school to vote on for Queen, Maid of Honor, and Senior Maid. The girl with the highest number of votes will be Queen, second highest vote will be

- Maid of Honor, and third highest number of votes will be Senior Maid.
- b. In addition to voting on the queen, the 9th, 10th and 11th grades will elect two girls from the applications to represent their class. The girl with the highest number of votes will be first maid and the girl with the second highest votes will be second maid.
 - c. In the case no one qualifies from a particular class, the class will not have a representative on the court.
 - d. If only one girl from the grade qualifies, she will automatically be elected.
 - e. The election will be held approximately 3 weeks prior to the homecoming game.
 - f. The election will be supervised by the appointed sponsor and another teacher(s).
 - g. State election producers will be used in electing the members of the homecoming court.

(4) Expectations:

- a. Representatives will be expected to participate on spirit days during Homecoming week and in the Powder Puff Game.
- b. Representatives and a parent will be expected to help after school with decorations for the Homecoming Pep Rally and Game.
- c. Representatives will wear a respectable evening gown for the Homecoming Pep Rally Coronation and a suit/skirt, at appropriate length, and hat for the Halftime Coronation. The representatives will decide whether gloves will be worn after the court is announced. The homecoming queen will wear white.
- d. The Homecoming Queen will be expected to address the audience with a well-prepared, respectable speech at the Homecoming Pep Rally. The Queen will have her speech reviewed by the English IV teacher before the Pep Rally.
- e. Representatives will be required to ask a football player to escort them during the Homecoming Pep Rally. The Queen has first choice starting with the seniors and will be escorted by two football players. The Maid of Honor has next choice, then the Senior Maid (both get one escort) and so on for the Juniors, Sophomores and Freshmen. Dress for football players can be adjusted, but ALL escorts will wear the same color pants/shirt, and a tie.
- f. Representatives will be escorted by their father or father figure during the Half-time coronation.
- g. Representatives will be expected to sit with the court on the stage provided during the first half of the game. After halftime, representatives can sit on the stage or with their family in the stands.
- h. Each representative will be expected to have a parent help with the set up and take down of all homecoming decorations, including after the pep rally and homecoming game.
- i. Representatives and escorts will be expected to arrive early to the Homecoming pep rally, as stated by the sponsor prior to the event.
- j. Representatives and escorts will be expected to take pictures with the photographer before and after the pep rally, as needed based on the photographer. The photographer will take pictures during the Homecoming Game.
- k. Each representative will be required to take a court picture, before/or after the pep rally and game.
- l. The school will cover \$250 worth of cost for flowers. If the court and their parents

would like a specific flower, bouquet or corsage, for the girls, they will need to pay for the remaining amount.

m. No purchases without purchase order from principal.

Prom

- **Mangham High School students must be *in good standing with school attendance and have no suspensions for the current school year or owe any seat time in order to attend prom.***
- **Prom Guests:** All Juniors attending Prom will pay their \$100 dues that include their tickets for their Junior and Senior Prom. It does NOT include their date's ticket. Their date's ticket is an additional \$10 if they aren't already a paying MHS junior or senior. If after the deadline, a \$40 late fee will be applied.
 - Seniors who did not attend Prom and pay their dues during their junior year are required to pay \$50. This does not include a ticket for a date. Seniors who paid the discounted price their junior year because they helped fundraise do not have to pay again their senior year.
 - All guests who are not a MHS junior or senior must fill out a guest form. The sponsor and principal must approve all guests. Dates will be required to provide their name, age, school, and a signature. This information is used to assure the date is not a behavior problem and is 20 years old or under. Any dates not in high school anymore will be asked to provide a license upon arrival and will not receive it back until departure. No one who is not at least a freshman in high school will be allowed to attend prom regardless of his or her age. Guests of MHS students are required to adhere to the same rules and regulations set by the school. MHS reserves the right to dismiss anyone for unwanted behavior. Anyone participating in criminal behavior will be arrested by on-site police security.
- **Dress Code:** Prom is a formal and elegant event. No, see through clothing (including flesh tone mesh), lingerie/lingerie style clothing, or clothing revealing breasts or other private areas. Please respect yourself and others by not exposing body parts that are meant to be covered. You will not be permitted into Prom and your tickets will not be refunded if you are not properly dressed. Please dress tastefully. If there are any doubts whether you can get in with the attire on, don't buy it. Don't take the chance. Below are more specific dress code rules.
 - Boys: Formal prom attire is classified as a tuxedo or dress suit, including a tie/bow tie, a button-down shirt, slacks, and dress shoes. Also permitted are vest and cummerbund. Shirts, pants, and shoes must be worn at all times during the prom.
 - Girls: Formal prom attire is classified as an evening or cocktail dress. Dresses should be classy and not revealing of private areas. Dresses may be strapless or feature spaghetti straps. Bare or open backs are permitted but must not fall below the waist. Bare/mesh stomachs or midriffs are permitted ONLY if the opening is 3" or less. Undergarments should not be visible. Slits above mid-thigh, extremely tight, or extremely low-cut dresses are also not permitted. Dresses that are short in nature MUST not be any shorter than the bottom of a person's fingertips when arms are by their side. Keep it classy!
- **Behavior:** Inappropriate behavior will result in immediate dismissal from the prom.

Criminal behavior including underage drinking or violence will result in an arrest by on-site police security. If a student is found to be under the influence of drugs or alcohol upon arrival, they will be retained by police security, parents will be notified, and the student will be arrested or will leave only with their parents.

- Once inside the ballroom, no one will be allowed to return to cars or leave and return. Students and dates will be asked to sign in upon arriving and sign out if they leave before the last dance. Once individuals leave the ballroom, they will not be allowed to come back inside the ballroom. Students should make sure they have not left their phones, money, picture packets, etc before entering.
- Students removed from Prom or who choose to leave early from Prom will not receive a refund.
- Students who are absent from school on the day before Prom cannot attend Prom. Juniors are expected to leave by bus to go decorate for Prom on this day.
- **Other:** The Junior Class Officers are required to (a) attend Prom Committee meetings; (b) help with Prom set up, (c) help with Prom clean up. The Sophomore Class Officers will be responsible for refreshment set-up, refilling, and clean up. If a sophomore officer is unavailable to help, the sponsors will select a proper replacement.
 - Juniors and seniors will vote on King and Queen. To be eligible, seniors must have attended MHS the entire previous year and be physically present at school 85% of the days school was in session. The seniors must attend at the time of the announcement of the King and Queen to receive the crown; otherwise, it will be given to the person with the next highest number of votes.

Prom Committee

- **Purpose:** The Prom Committee is to act as the junior class representation as they make plans for the annual junior/senior prom. The committee is primarily responsible for planning and fundraising for the event. Along with all other juniors attending the Prom, the committee will be responsible for decorating and clean-up of the event. The committee members will be held more responsible for all of the Prom decisions and actions necessary than other juniors.
- The committee will consist of 20-25 juniors, led by the class officers. In order to be eligible, the students must 1) have attended MHS the entire previous year 2) have an attendance percentage of 85% or better during the previous school year 3) no suspensions during the previous year, 4) run for a junior class officer position, and 5) read all of the requirements listed in school handbook and a parent and student should sign in agreement. If more than 25 students qualify, the sponsors of the Prom Committee will make the final decision based on the students' dependability, skills, availability, and everyday behavior and academics.
- Members must attend all Prom Committee meetings within school hours and make every effort to attend after school meetings if necessary.
- **Duties** include: 1) to be willing to make a definitive decision for voting purposes on decorations or other decisions, 2) to go above and beyond fundraising expectations for other juniors, 3) to be available in evening hours in the days prior to Prom day in order to decorate if necessary, 4) to be available the entire day before Prom to completely finish decorating before anyone leaves the location, and 5) for clean-up whenever it is allowed to take place. Since the location of Prom is off-campus, clean up may have to take place

the night of Prom, so parents and students must stay after prom to take down decorations if necessary. Students who do not fulfill all of these duties must repay their prom dues their senior year.

- **Officer Duties** include: 1) President will preside over meetings and introduce the seniors and their dates during the Senior Presentation & the Crowning of King, Queen, Prince, and Princess. 2) The Vice President will read the results of the King, Queen, Prince, and Princess. 3) The Secretary will keep records of members present at meetings and decorating dates, as well as all issues discussed and decisions made at the meetings. 4) The Treasurer will keep records of who has paid in the junior class, senior class, and dates.
- The removal of a member from the committee will occur if the student is 1) absent from more than 2 school hour meetings, 2) Non-participation in fundraising 3) Refusal to vote during the decision-making process, 4) Disrespect towards sponsor, 5) or more than one discipline referral during the school year.
- **Fundraising:** Former MHS Proms have cost up to \$6000 in the past. All juniors planning to attend prom will be responsible for fundraising, but the committee will be expected to go above and beyond. Funds raised will pay for the location rental, a DJ, decorations/supplies, t-shirts, senior gifts, crowns, refreshments, glasses/favors, police security, etc.
- **Parental Involvement:** Parents are more than welcome to help decorate when the time comes, but all planning must be done by committee members during school meetings in the presence of and approved by the sponsor(s).

Student Council

- **Purpose:** The Mangham High School Student Council serves as the voice of the student body by promoting school spirit, encouraging positive school culture, supporting academic excellence, and providing student input to school leadership. The council works collaboratively to plan activities that recognize positive behavior and academic achievement while serving as ambassadors for Mangham High School.
- Membership and Eligibility
 - Executive Officers
 - President
 - Must be a senior.
 - Must maintain a minimum cumulative GPA of 3.0.
 - Must have no major discipline referrals.
 - Must demonstrate strong leadership, responsibility, and positive character.
 - Vice President
 - Must be a senior.
 - Must maintain a minimum cumulative GPA of 3.0.
 - Must have no major discipline referrals.
 - Must demonstrate leadership and a willingness to assist the president in all council responsibilities.
 - Secretary
 - Must be a junior or senior.

- Must maintain a minimum cumulative GPA of 3.0.
 - Must have no major discipline referrals.
- Reporter
 - Must be a junior or senior.
 - Must maintain a minimum cumulative GPA of 3.0.
 - Must have no major discipline referrals.
- Class Representatives
 - Each class (freshman, sophomore, junior, and senior) will elect a representative to serve on the Student Council. Representatives are expected to serve as the voice of their class by communicating student ideas, concerns, and suggestions to the council while supporting all Student Council initiatives.
 - Must maintain a minimum cumulative GPA of 2.5.
 - Must have no major discipline referrals.
- General Responsibilities of All Student Council Members
 - Student Council members are expected to:
 - Attend Student Council meetings, which will be held once each six weeks.
 - Plan and assist with Positive Behavior Incentive (PBIS) reward days, academic incentive events, and LEAP reward trips.
 - Provide leadership in promoting a positive school culture and encouraging academic excellence.
 - Attend at least one Instructional Leadership Team (ILT) or Teacher Collaboration (TC) meeting each six weeks to provide feedback from the student perspective.
 - Represent Mangham High School with professionalism, integrity, and respect.
 - Demonstrate school spirit by supporting school events and activities.
 - Attend extracurricular events whenever possible, including football, basketball, baseball, softball, track, Back-to-School Night, Family Engagement Nights, and other school-sponsored activities.
 - Serve as positive role models by following all school rules and maintaining good citizenship.
- Officer Responsibilities
 - President
 - In addition to the general responsibilities of all members, the president will:
 - Preside over all Student Council meetings.
 - Develop meeting agendas with the faculty sponsor.
 - Coordinate the work of Student Council committees.
 - Lead the planning and implementation of council initiatives.
 - Serve as the Student Council representative on the Richland Parish School Board Community Advisory Panel.
 - Lead the daily morning prayer, Pledge of Allegiance, and school announcements with the vice president.
 - Vice President
 - Assist the president in carrying out all Student Council responsibilities.
 - Preside over meetings in the president's absence.

- Assist in organizing Student Council activities and events.
- Lead the daily morning prayer, Pledge of Allegiance, and school announcements with the president.
- Serve as the Student Council representative on the Richland Parish School Board Community Advisory Panel at least once.
- Secretary
 - Record accurate minutes of all Student Council meetings.
 - Maintain attendance records and meeting documentation.
 - Share meeting notes with the faculty sponsor and council members as requested.
 - Assist with organizing council records and communications.
- Reporter
 - Publicize Student Council activities and events.
 - Communicate important announcements and upcoming events to the student body through approved school communication platforms.
 - Assist in promoting school spirit and student participation in school activities.
- Expectations for Continued Service: Student Council members are expected to maintain the eligibility requirements throughout their term of service. Members who fail to maintain academic eligibility, receive major disciplinary referrals, or consistently fail to fulfill their responsibilities or attend required meetings and activities may be removed from Student Council at the discretion of the principal and Student Council sponsor.

Junior Ring Ceremony

- Juniors will receive their class rings during this ceremony. This event is held at night so that parents are able to attend the ceremony. Juniors must dress appropriate for this occasion. Boys are asked to wear khakis and dress shirts. Girls are asked to wear dress slacks or dresses. All policies set forth in the parish dress code policy must also be followed. Students not appropriately dressed shall not participate in the event.

Literary Rally

- Those students who excel in the area of academics are selected by subject teachers to represent Mangham High School at the district literary rally.
- Those students placing high enough at the district rally are eligible to participate in the state rally. A student may compete in only one subject area at the state level.

Academic Requirements and Graduation

Graduation Exercises

- No students will be allowed to participate in commencement exercises until they have successfully completed the requirements prescribed by the Louisiana Board of Elementary and Secondary Education (BESE). Special Education students must meet all program requirements to receive a certificate of completion and participate in commencement exercises.
- A student who has been exited in the Student Information System (SIS) as obtaining a GED, Skill Certificate, or Industry Based Certificate may participate in commencement exercises. The decision of participation in commencement exercises will be made by the building level principal.
- Any student, who owes money/fees to MHS, shall not be allowed to participate in graduation exercises, until the debt is paid in full, unless granted an exception by the school principal.

Dual Enrollment

- Dual Enrollment (DE) courses are offered through ULM, NSU, and LDCC at all Richland Parish School Board high schools (Delhi, Mangham, and Rayville High Schools).
- DE courses are paid through Supplemental Course Allocation (SCA) funding. This funding varies from year to year, and may limit the number of courses that can be taken each semester and/or year. If funding is available, more courses may be offered. The following are the base number of DE courses students in grades 10-12 may take:
- Base DE Course Enrollment
 - Sophomores - 1 DE course per semester
 - Juniors - 1 DE course per semester
 - Seniors - 2 DE courses per semester
- Participating colleges and universities set their individual ACT score requirements for DE courses. Students must meet the ACT score requirements set by the enrolling college or university to enroll in DE courses.
- Additionally, students must meet grade point average (GPA) requirements set by the enrolling college or university to enroll in DE courses.
- If they do not meet the ACT score or GPA requirements, participating colleges and universities may allow students to be enrolled in DE courses with a letter of recommendation from school counselors. ***Counselor recommendation letters will not be written for students more than 1 point below the ACT score requirements set forth by the enrolling institutions.*** However, the college or university retains the ability to choose to accept or not accept a letter of recommendation from a school counselor.
- ***Any student enrolled in a DE course who drops or receives a grade below a "C" for a course will be responsible for paying the high school the cost and fees associated with enrollment in the course.***

Honor Graduate Requirements

- Students earning Honors recognition during graduation ceremonies will have met college and/or career acceleration goals aligned with the LDOE Thrive component requirements:
 - Weighted GPA of 3.0 or higher
 - **AND**
 - Nationally Recognized Exam ACT composite score of 20 or higher
 - **OR**
 - Career Diploma pathway student with a Nationally Recognized Exam WorkKeys score of Gold or Platinum
 - **AND**
 - Career Acceleration through achieving an Advanced IBC **OR** Basic Bundle credential **OR** 6 hours dual enrollment
 - Students enrolled in either the TOPS University or TOPS Tech Career pathways are eligible for honors graduate recognition if they attain each of the 3 requirements listed above.
- Participation in Retirees & Scholars Banquet:
 - ACT score of 20
 - 3.0 GPA or higher

Class Rank and Valedictorian and Salutatorian

- The honors of Valedictorian and Salutatorian recognize the graduating seniors who have achieved the highest levels of academic excellence. These honors are awarded in accordance with the policies of the Richland Parish School Board.

Class Rank

- Class rank is determined by dividing the total number of quality points earned by a student by the total number of high school credits completed to calculate the student's cumulative weighted grade point average (GPA).
- Beginning with the graduating Class of 2017 and thereafter, Richland Parish School Board uses a five-point weighted grading scale for approved Advanced Placement (AP), International Baccalaureate (IB), gifted and talented, honors, articulated college credit, and dual enrollment courses.
- All other courses are calculated according to the district's standard grading scale.

Students who choose to repeat a course that has been successfully completed may do so; however:

- The student's official transcript will reflect only the highest grade earned for the repeated course.
- Both the original grade and the repeated course grade will be included when calculating the student's cumulative grade point average.

For the purpose of determining GPA and class rank, college-level courses and non-required online courses will not be averaged, as provided by district policy.

Foreign exchange students and other non-resident students are not included as members of the graduating class for the purpose of determining class rank.

Selection of Valedictorian and Salutatorian

- The Valedictorian shall be the graduating senior with the highest cumulative weighted grade point average after all final grades have been officially reported.
- The Salutatorian shall be the graduating senior with the second-highest cumulative weighted grade point average after all final grades have been officially reported.
- The principal and school counselor will verify all GPA calculations prior to the official announcement of the Valedictorian and Salutatorian.
- If there is a tie for Valedictorian or Salutatorian, each student will share the honor.

Handbook Authority and Applicability

- This handbook is intended to provide students and parents with the policies, procedures, and expectations specific to Mangham High School. While every effort has been made to include the most current information, this handbook does not address every situation that may arise.
- Any matter not specifically addressed in the Mangham High School Student Handbook shall be governed by the policies and procedures outlined in the Richland Parish School Board Student Handbook and applicable Richland Parish School Board policies.
- In situations where a matter is not addressed in either the Mangham High School Student Handbook or the Richland Parish School Board Student Handbook and policies, the decision shall be made at the discretion of the principal, the appropriate Richland Parish School Board supervisor, and the Superintendent, whose determination shall be final.
- Mangham High School reserves the right to revise, amend, or update this handbook at any time to reflect changes in school procedures, Richland Parish School Board policies, or federal and state laws and regulations. Such revisions shall become effective upon approval and communication to students, parents, and staff, as appropriate.