

RICHLAND PARISH SCHOOLS

Special Education Department
411 Foster Street
Rayville, LA 71269

PRIOR NOTICE OF PROPOSED ACTION (Send prior to an amendment to IEP)

Date: _____ To: Parent/Guardian of: _____

The purpose of this letter is to inform you of the school system's Individualized Education Program (IEP) team's proposal to:

- Change your child's educational placement: Explain _____
- Change your child's special education support: Explain _____
- Change your child's special education related service: Explain _____
- Change / Update your child's goals/objectives to support continued growth across the curriculum/environment
- Change your child's assessment decision: Explain _____
- Change your child's school exit option: Explain _____
- Make a determination / implement Act 833
- Other(describe): _____

The IEP team proposes to take this action because:

- Changes were needed to support student learning/progress towards goals/objectives
- Data indicates your child qualifies to take an alternate assessment
- Data indicates a need for change to your child's school exit option
- Data indicates your child no longer qualifies for/will no longer receive related service(s): List service(s) _____
- Data indicates your child qualifies for Act 833
- Other(describe): _____

Other Option(s) IEP team considered: _____
Reason for Rejection of Option(s): _____

The following information was used in making this decision:

- IEP
- Evaluation
- Parent Information
- Student Performance
- Other(describe): _____
- Student Behavior
- Medical Information
- Teacher Information/Observation
- Report Cards/Statewide Assessment Data

**** Please read, check and sign ONE of the statements below and return within 3 days of receipt:**

Please make the changes to the IEP without me having to attend an IEP meeting. I understand that any pages amended in the IEP will be sent home. I also understand and give my consent for any changes to take effect immediately or as indicated by the Program/Service's Start Date(s) on IEP.

Parent Signature: _____ Date: _____

Do NOT make any changes to the IEP – I will ATTEND an IEP meeting to discuss the changes.

The best date/time for me is _____

Parent Signature: _____ Date: _____

Parent(s)/Guardians of a child with a disability have legal rights, called procedural safeguards, which are part of the *Individuals With Disabilities Education Act (IDEA)* and *Bulletin 1706: Regulations for the Implementation of the Children with Exceptionalities Act, Subparts A & B*. Parental rights can be found in *Louisiana's Educational Rights of Children with Disabilities*. You have already received a copy of the handbook, but you may request an additional copy from your child's teacher or access at <http://www.louisianabelieves.com>.

If you need further information or assistance, you may contact:

Angie Snuggs, Supervisor of Special Education
411 Foster Street, Suite A Rayville, LA 71269 318-728-5964 Ext 235