

# Richland Parish School System

## APPLICATION FOR EMPLOYMENT

P.O. Box 599  
Rayville, Louisiana 71269

Telephone (318) 728-5964  
Fax (318) 728-6481

Date \_\_\_\_\_ Social Security No. \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle Maiden

Address: \_\_\_\_\_  
Street  
\_\_\_\_\_  
City State Zip

Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Certification: State \_\_\_\_\_ Class (or Type) \_\_\_\_\_ Number \_\_\_\_\_

Areas of Certification: \_\_\_\_\_

### General Information

1. After filing application, candidates for employment will be scheduled to be interviewed by a review committee selected from the school system's administrators, supervisors and other professional staff members.
2. Remember to submit a copy of your current teaching certificate, or letter of application for certification, official college transcript, and a copy of your Praxis/NTE scores.
3. Salaries are determined by approved and verified teaching experience, education and salary schedules.
4. This application will remain active for two school semesters following the date of receipt. If not employed by that time applicants may renew the application by contacting the personnel office.
5. Principals, supervisors and others listed in this application will be contacted for references. If there are references that are not to be contacted, please indicate that supervisor's name.
6. Agreement to release of all personnel evaluation results is required to be consideration for employment.
7. The Richland Parish School System does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Richland Parish School Board is an equal opportunity employer.

### For Office Use

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# Professional Preparation

College (List in Order of Attendance)	Location	Dates of Attendance		Major	Minor	Degree
		From	Until			

Undergraduate Grade Point Average: \_\_\_\_\_

NTE	Score		Praxis	Score
Specialty Area			Area	
General Knowledge			PPST:M	
Communication Skills			PPST:R	
			PPST:W	
Professional Knowledge			PLT K-6 or PLT 7-12	

College Activities, Honors: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Student Teaching Information (if less than three years of teaching experience):

Grade or Subject Taught: \_\_\_\_\_

School: \_\_\_\_\_

School Address: \_\_\_\_\_

Supervising Teacher: \_\_\_\_\_

College Supervisor: \_\_\_\_\_

College Supervisor Address: \_\_\_\_\_

Grade Made in Student Teaching \_\_\_\_\_

\_\_\_\_\_



# Personal References

(Other than relatives or those principals or supervisors already listed)

Name	Mailing Address (Please Provide Complete Mailing Address)	Telephone	Relationship

## Narrative

Please describe why you want to teach in Richland Parish. Please indicate your grade level or subject preference.

## La. R.S. 17:15\*

\*Important: Read Carefully and answer each question.

*For purposes of Questions 1-7 above, the words "facilitating cheating" include, without limitation, any allegation that you personally or by assisting someone else, "provided answers to students, suggested answers to students, corrected a student's answer, suggested that a student correct his/her answer, provided information to student(s) during an assessment/exam, or that you in any way violated test security or any other assessment/exam administration protocol or procedure."*

1. Have you ever been accused of facilitating cheating on any state assessment or other standardized test? \_\_\_\_\_
2. If so, in which school district or school system (public, private, or charter) were you employed when you administered or assisted in the administration of the assessment/exam? \_\_\_\_\_
3. Was an investigation of the allegation performed? \_\_\_\_\_
4. What was the result of the investigation? \_\_\_\_\_
5. Were any test scores voided, thrown out, or not counted as a result of the investigation? \_\_\_\_\_
6. Did you resign? \_\_\_\_\_
7. Were you terminated, asked to resign, or was your contract not renewed due in whole or in part to the testing irregularity? \_\_\_\_\_

I guarantee the correctness of the information in each question above. I understand that any omission or false statement made by me in this application will be sufficient grounds for discharge, should I become employed.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## Authorization\*

\*Important: Read Carefully and sign.

I hereby authorize the Richland Parish School System to conduct a criminal background investigation and I authorize the release of information from previous and current employers, educational institutions, professional and personal references, criminal records, charges and convictions, or other appropriate sources. I also authorize the release of personnel evaluation results pursuant to Act 506 of 1992 from all school districts in which I have been employed to the Richland Parish School Board. I understand that I may access any personnel evaluation results received in accordance with Act 506 and that I may provide any response deemed appropriate.

I guarantee the correctness of the information in this application. I understand that any omission or false statement made by me in this application will be sufficient grounds for discharge, should I become employed. I also affirm that I have never been convicted of a felony.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date