

OFFICE OF  
**RICHLAND PARISH SCHOOL BOARD**  
SHELDON JONES, Superintendent  
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February 11, 2020

The Richland Parish School Board will continue to offer School Choice transfer options to students who are enrolled in schools receiving a letter grade of D or F for the upcoming school year. All School Choice applications must be received from February 18, 2020 until April 3, 2020. No applications will be accepted after April 3, 2020.

OPEN ENROLLMENT TRANSFER

Richland Parish School Board Policy File: JBCC Student Assignment was revised to reflect the following:

A student who desires to attend a school outside of his/her zone of residency may apply for a transfer to another grade-appropriate school in another zone, which transfer will be granted with the following conditions:

- A. The student and/or his/her parent/legal guardian/custodian shall be responsible for transportation to and from the schools within the receiving zone;
- B. The student's application is received on or before the deadline set by the Superintendent;
- C. Capacity is available within the grade-level at the receiving school;
- D. The receiving school zone will be the student's home school zone for all purposes;
- E. The transferred student shall continue to be enrolled in the grade appropriate school in the receiving zone until and if a transfer back to the zone of residency is approved;
- F. No transfer from the receiving school back to the zone of residency shall be available except for a subsequent school year, which application must meet the deadline requirement;
- G. A student who is newly enrolled to a school will be eligible to access a transfer for the subsequent school year;
- H. A student granted a transfer remains subject to the rules and regulations of the Louisiana High School Athletic Association; and
- I. The transfer must not violate but must be in compliance with any placement or other requirement of a student's *Individualized Education Plan* or *Section 504 Plan*.

The Superintendent shall develop an administrative procedure which provides for the efficient, effective, and equitable implementation of this transfer policy. Open enrollment transfers will be accessed on a first come, first served basis.

The window for submission of Open Enrollment transfer applications will be from April 6, 2020 until May 15, 2020. No applications will be accepted after May 15, 2020.

Five parent/community informational meetings will be held as follows:

Feb. 18, 2020 at Delhi High School Auditorium for all Delhi Schools- 5:15 p.m.

Feb. 25, 2020 at Start Elementary School Gymnasium- 5:00 p.m.

Feb. 27, 2020 at Holly Ridge School - 5:00 p.m.

March 5, 2020 at Rayville Elementary School Gymnasium for all Rayville Schools- 5:30 p.m.

March 9, 2020 at Mangham High School Lecture Hall (New Building) for all Mangham Schools- 5:30 p.m.

For more information pertaining to the plan, contact the Richland Parish School Board at (318) 728-5964 or access the Board's website at [www.richland.k12.la.us](http://www.richland.k12.la.us) .