

Harassment, Intimidation, Bullying, and Cyberbullying Behavior Checklist

Directions: In accordance with the provisions of Act 755 of the 2010 Legislative Session, this form is to be used to document the details of each reported incident of harassment, intimidation, and bullying that occurred on school property; at a school-sponsored activity or event off school property; on a school bus; or on the way to and/or from school. It also is to be used to address cyberbullying.

Today's Date: ___/___/___ **School Name:** _____ **District:** Richland

Date of incident: ___/___/___ **Time of incident** _____

Name of student target (victim) _____ **Age:** _____ **Grade:** _____

Ethnic origin of victim _____ **Male** **Female**

Name(s) of alleged perpetrator(s)	Age	Male	Female	Ethnic origin

Indicate type of incident: Harassment Intimidation Bullying Cyberbullying

Check all items below that apply:

Verbal	Physical
Name-calling	Kicking
Taunting/ridiculing	Hitting/punching
Mocking	Pushing
Making offensive comments	Pinching
Teasing	Stalking
DemEANing comments	Inappropriate touching
Other (please state)	Other (please state)
Emotional	Electronic Aggression (Cyberbullying)
Offensive graffiti	Offensive text messages
Excluding from group	Offensive e-mails
Spreading rumors	Sending degrading images
Being forced to do something against his/her will	Posting rumors or lies about someone
Taking possessions/money	Assuming a person's electronic identity with the intent of causing harm
Other (please state)	Other (please state)

Where did the incident happen (choose all that apply)?

- Classroom Lunchroom School Bus Locker Room/Area
 Restroom Hallway Bus Stop Parking Lot
 On the way to/from school Playground Internet Cell Phone
 At a school sponsored activity or event off school property
 Other (please specify) _____

Were there any witnesses? Yes No

If yes, please provide their names: _____

Physical evidence, if available: Graffiti _____ Notes _____ E-mail _____ Web sites _____
Video/audio tape _____ Other _____

If you feel the incident was in any way motivated by any of the following please indicate by checking where appropriate.

- Appearance Disability Home circumstances
 Gender Race/ethnic origin Medical condition
 Religion Sexual Orientation
 Other (explain) _____

Is there any other relevant information that you would like to provide?

Action taken

Non-disciplinary Interventions		Disciplinary Interventions	
Student counselling		Temporary removal from the classroom	
Parent conference		Denial of privileges	
Mediation		Detention	
		Referral to disciplinarian	
		In-school suspension	
		Out-of-school suspension	
		Expulsion	
		Legal action	

Have you had contact with the victim's parent/guardian? Yes No

Have you had contact with the perpetrator's parent/guardian? Yes No

Have you reported this incident to any other agencies? Yes No

If 'yes' which agencies?

Name of the person Filing Report

Title

Signature of Person Filing Report

Date