

**RICHLAND PARISH SCHOOL BOARD  
SPECIAL EDUCATION SERVICES**

**CONFIDENTIAL RECORDS DISCLOSURE**

- A. 1. Party to whom information was released: \_\_\_\_\_  
2. Reason for Requesting Release: \_\_\_\_\_  
3. Date of Release: \_\_\_\_\_

- B. 1. Party to whom information was released: \_\_\_\_\_  
2. Reason for Requesting Release: \_\_\_\_\_  
3. Date of Release: \_\_\_\_\_

C. This information was inspected by:

NAME	RELATIONSHIP OR POSITION	PURPOSE	DATE

Place in the front cover of the student's IEP folder and enter the required information for every person who inspects the folder. *If other than an individual listed as having access to confidential information, do not disclose any information without proper identification.*