

Richland Parish Open Enrollment Request Form

2019 – 2020 School Year

Deadline for application to be turned in to School Board Office May 24, 2019 – 4:00 p.m.

Please fill out one application for each student

Student Name: _____ SSN: _____
(Please print) Last First

Address: _____ Zip Code: _____
Street City

Home Phone: _____ Business Phone: _____ Cell: _____

I currently live in the _____ transportation zone. My child will be in the _____ grade next year.
(school) (2019-2020)

After conditions of RPSB Policy File JBCC Student assignment have been met, applications will be considered on a first come/first serve basis.

SCHOOL TRANSFER REQUEST

The window for Open Enrollment Requests is April 15, 2019 – May 24, 2019. This form MUST be turned in to the Richland Parish School Board office. No applications will be accepted after 4:00 PM on Friday, May 24, 2019.

I am requesting that my child transfer to the following school(s) for the 2019-2020 school year.

1st choice: _____

2nd choice (if applicable): _____

Transfer requests and approvals are for academic purposes ONLY. LHSAA determines athletic eligibility status for all student athletes. For more information, contact your school's athletic director prior to Richland Parish School Board approval of transfer.

Transportation:

- I understand that I will be responsible for my child's transportation to and from the requested school.
- If requesting enrollment for more than one child, please list other siblings.

Print Name of Parent/Legal Guardian: _____

Parent/Legal Guardian Signature: _____ Date: _____

FOR OFFICE USE ONLY

APPROVED

- 1st Choice
 2nd Choice

Denied: _____

Supervisor Signature Date